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ABSTRACT

The 174 tests in this bibliography measure communication skills for a number of populations, including students and teachers, adults in business, family relationships (including both parent-child and spousal/marital relationships) and special populations entering social or work environments. Areas tested include expressive and receptive abilities, verbal and nonverbal communication, and social or occupational skills. This document is one in a series of topical bibliographies from the Test Collection (TC) at the Educational Testing Service (ETS) containing descriptions of more than 18,000 tests and other measurement devices prepared by commercial publishers, teachers, educational institutions, professional associations, departments of education, counselors, etc. Each description contains the following basic information: TC Accession Number (a six-digit identification number assigned by the Test Collection); the title of the instrument; personal or institutional author; year of publication or copyright; availability source; grade level for which test is suitable; age level for which test is suitable; and abstract. Other information, which is provided when known, includes subtests, number of test items, and time required to complete the test. Information on accessing the Test Collection via Internet concludes the document. (HAC)

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ETS TEST COLLECTION

ANNOTATED BIBLIOGRAPHY OF TESTS

SPEECH/COMMUNICATION

ED 368 763

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TEST COLLECTION
EDUCATIONAL TESTING SERVICE
PRINCETON, NJ 08541

MEASURES OF SPEECH/COMMUNICATION

OCTOBER 1991

SUPERSEDES OCTOBER, 1989 EDITION

INTRODUCTION

Scope of Bibliography

Tests in this bibliography measure communication skills for a number of populations, including students and teachers, adults in business and special populations entering social or work environments. For tests of articulation and diagnostic tests for speaking problems, see a related bibliography, called Speech Abilities.

Availability

Copies of the tests described on the following pages must be obtained directly from the publisher, as stated in the AV AVAILABILITY section of each test citation. Generally, the Test Collection does not have distribution rights for its holdings. However, in special instances, the Test Collection has been granted permission from individual authors to distribute their tests, which are primarily research instruments. The AV AVAILABILITY information for these instruments will be Tests in microfiche, Test Collection, Educational Testing Service, Princeton, NJ 08541.

Guide to Citation Elements

The following is a guide to the various elements which may be present in a test citation:

AN - Six-digit identification number assigned by the Test Collection

TI - Name of the instrument

DT - Components within the overall test which assess particular skills or factors

AU - Personal or institutional author

YR - Year test was published or copyrighted

AV - Test publisher or distributor; the organization which sells or distributes the instrument

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GL - List of grades for which test is suitable

TG - List of ages for which test is suitable

AB - A description of the test and its purpose

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AN ACCESSION NUMBER: TC016876 ETS 9011.
TI TITLE: My BEST Communication Style.
AU AUTHOR: Brewer-James-H.
YR YEAR: 89.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Boulevard, Suite 100; King of Prussia, PA 19406-2746.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 18.
AB ABSTRACT: Designed to assist adults in a work environment in determining which of four communication styles they use. Styles are bold, sympathetic, expressive, technical. Respondents select from four choices of behavior patterns, the one they would most often use in a given situation. The inventory is self-scored. Interpretations are provided for each style.

AN ACCESSION NUMBER: TC016859 ETS 9011.
TI TITLE: Simulated Family Activity Measurement.
DT SUBTESTS: Power; Authority; Support; Communication; Problem Solving; Creativity.
AU AUTHOR: Aldous-Joan; and-Others.
YR YEAR: 71.
AV AVAILABILITY: Aldous, Joan and Others, Eds. Family Problem Solving, Hinsdale, IL: Dryden Press, 1971.
TG TARGET AUDIENCE: AGE 1-17, Adults.
NT NOTES:
TIME: 30.
AB ABSTRACT: This observation technique for experimental study of families was designed to measure the effects of stress or crisis on the leadership and social solidarity of the family. Can also be used to measure problem solving ability, communication, and creativity. Uses a ball and pusher task similar to shuffleboard and a bean bag toss. Scores are recorded by two observers. Complete directions for administration, scoring, and interpretation are included in the availability source cited. Validity and reliability data are included.

AN ACCESSION NUMBER: TC016810 ETS 9011.
TI TITLE: Social Skills Inventory, Research Edition.
DT SUBTESTS: Emotional Expressivity; Emotional Sensitivity; Emotional Control; Social Expressivity; Social Sensitivity; Social Control.
AU AUTHOR: Riggio-Ronald-E.
YR YEAR: 89.
AV AVAILABILITY: Consulting Psychologists Press; 3808 Bayshore Rd., P.O. Box 10096, Palo Alto, CA 94303.
TG TARGET AUDIENCE: AGE 14-17, Adults.
NT NOTES:
TIME: 45; approx.
ITEMS: 90.

AB ABSTRACT: Designed as a short and comprehensive self-report measure of basic social communications skills. Assesses global social skill in both verbal and nonverbal areas. To be used with adults who read at the eighth-grade level or above. Developed primarily to assist with research in communication and social interaction processes. Also found useful in counseling, social skills training programs, and screening for individual differences. Has also been used as a supplement to behavioral measures of social skills, with various clinical populations, in industrial and organizational research, and in examining the role that social skills play in health outcomes. Technical information is available in the manual.

AN ACCESSION NUMBER: TC016777 ETS 9004.
TI TITLE: Screening Instrument for Targeting Educational Risk.
DT SUBTESTS: Academics; Attention; Communication; Class Participation; School Behavior.
AU AUTHOR: Anderson-Karen-L.
YR YEAR: 89.
AV AVAILABILITY: Interstate Printers & Publishers; P.O. Box 50; Danville, IL 61834-0050.
GL GRADE LEVEL: K; 1; 2; 3; 4; 5.
NT NOTES:
ITEMS: 15.
AB ABSTRACT: Developed to provide a valid method by which children with known or suspected hearing problems can be screened for educational purposes. Those identified as being at-risk for educational difficulties can be considered for formal assessment procedures. Based on field testing, the instrument is felt to be most representative when used with white children in kindergarten through grade 5 who have a known hearing loss ranging from faint to moderate and who are educated in regular classrooms only.

AN ACCESSION NUMBER: TC016770 ETS 9004.
TI TITLE: Consulting Skills Profile.
AU INSTITUTIONAL AUTHOR: Personnel Decisions, Minneapolis, MN.
AV AVAILABILITY: Personnel Decisions, 2000 Plaza VII Tower; 45 South Seventh Street, Minneapolis, MN 55402-1608.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 110.
AB ABSTRACT: Designed to give feedback to staff experts who operate as internal consultants. Designed for people in any function whose responsibility is to consult with other functions. Receive feedback from four perspectives: self, boss, peers, and organizational clients. Provides specific development suggestions for on-the-job improvement.

AN ACCESSION NUMBER: TC016742 ETS 9004.
TI TITLE: DANTES: Principles of Public Speaking.
AU INSTITUTIONAL AUTHOR: Educational Testing Service, Princeton, NJ.
YR YEAR: 89.
AV AVAILABILITY: DANTES Program Office; Educational Testing Service, Princeton, NJ 08541.
GL GRADE LEVEL: Higher Education.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 90; approx.
ITEMS: 84.
AB ABSTRACT: The DANTES program is a series of secure tests administered by postsecondary institutions to grant credit by examination for education gained outside the classroom. Examinations may be worth from two to six credit hours in a baccalaureate program, baccalaureate upper division program, or a technical program. A minimum score for credit has been established by the American Council on Education. Individual institutions administer the examinations, as well as set the fees and schedules. These instruments complement the College Board's College Level Examination Program (CLEP) with several instruments in applied technology. They were originally developed for military personnel. Major areas of assessment include mathematics, social science, physical science, business, foreign language, and applied technology. For each test a fact sheet containing the curriculum specifications of the course, a list of texts on which the test is based, and statistical information, is available. Qualified administrators and faculty may borrow sample tests for a period of thirty days. This test covers ethical, historical, and social considerations of public speaking; audience analysis and adaptation, topics and purposes of speeches; organization; supporting materials; research; language and style; delivery; communication apprehension; listening and feedback; criticism and evaluation. Requires the recording of an impromptu speech.

AN ACCESSION NUMBER: TC016735 ETS 9004.
TI TITLE: Rating Scale for Employment Interviews.
DT SUBTESTS: Verbal Behaviors; Nonverbal Behaviors.
AU AUTHOR: Trent-Sheri-D.
YR YEAR: 87.
AV AVAILABILITY: Education of the Visually Handicapped; v19 n1 p7-18; Spr 1987.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 52.
AB ABSTRACT: Rating scale administered to personnel managers to ascertain the social behaviors they consider important and unimportant when hiring employees. Items are separated into categories of verbal and nonverbal behaviors and include positive and negative aspects of each. On a five-point, Likert-type scale,

respondents indicate the degree of importance of each behavior. Reliability was checked by showing respondents videos of blind individuals during employment interviews. The ocurrences of behaviors exhibited which were listed on the scale had been calculated. Respondents then ranked the individuals in terms of employability. Further information on reliability, validity, and data analysis are included.

AN ACCESSION NUMBER: TC016721 ETS 9004.
TI TITLE: Self Report Family Inventory.
DT SUBTESTS: Family Health; Conflict; Family Communication; Family Cohesion; Directive Leadership; Expressiveness; Health/Competence; Style.
AU AUTHOR: Beavers-W-R; and-Others.
YR YEAR: 87.
AV AVAILABILITY: Beavers, W.R. and Others. Successful Families. New York: W.W. Norton and Co., 1990.
TG TARGET AUDIENCE: AGE 1-17, Adults.
NT NOTES:
TIME: 10.
ITEMS: 36.
AB ABSTRACT: This self report is designed to evaluate each family member's perception of their family's health/competence, conflict, communication, cohesion, directive leadership and expressiveness. Provides a quantitative index of these perceptions.

AN ACCESSION NUMBER: TC016720 ETS 9004.
TI TITLE: Beavers Interactional Scale: Family Style.
DT SUBTESTS: Dependency Needs; Style of Adult Conflict; Proximity; Social Presentation; Verbal Expression of Closeness; Aggressive/Assertive Behaviors; Expression of Positive/Negative Feelings; Global Family Style.
AU AUTHOR: Beavers-W-R; and-Others.
YR YEAR: 81.
AV AVAILABILITY: Beavers, W.R. and Others. Successful Families. New York: W.W. Norton and Co., 1990.
TG TARGET AUDIENCE: AGE 1-17, Adults.
NT NOTES:
TIME: 15.
ITEMS: 8.
AB ABSTRACT: This eight-item rating scale is designed to assess a family's style of being together as a systemic unit, without bias regarding the family's health or competence. It is used with the Family Competence Scale (TC 016533). Interaction is videotaped in a clincal setting. The family is asked to discuss a topic related to family interaction for 15 minutes. Raters are trained via seminars. Norms are available for normal and clinical families. Reliability and validity data are presented.

AN ACCESSION NUMBER: TC016687 ETS 9011.
TI TITLE: Diagnostic Analysis of Nonverbal Accuracy.
DT SUBTESTS: Receptive Abilities; Facial Expressions; Receptive Abilities; Postures; Receptive Abilities; Gestures; Receptive Abilities; Paralanguage; Expressive Abilities; Facial Expressions; Expressive Abilities; Gestures; Expressive Abilities; Paralanguage; Expressive Abilities:Proxemics.
AU AUTHOR: Nowicki-Stephen; Duke-Marshall-P.
AV AVAILABILITY: Stephen Nowicki; Department of Psychology, Emory University, Atlanta, GA 30322.
TG TARGET AUDIENCE: AGE 6-10.
AB ABSTRACT: A screening instrument used to assess the nonverbal processing ability of children between the ages of 6 and 10. Works on the theory that nonverbal ability is necessary for successful human interaction. Consists of eight subtests, four in the area of receptive abilites and four in the area of expressive abilities. Receptive abilities are measured by showing children slides of facial expressions, postures and gestures and having them record on an answer sheet the emotion each slide expresses. They are also read a sentence in four different ways and are asked to indicate the emotion of the speaker. Expressive abilities are measured by asking the children to make facial expressions and getures which display certain emotions and videotaping them in the process. They are also asked to read a sentence in ways which reflect various emotions, and are tape recorded in the process. Finally, they are administered the Comfortable Interpersonal Distance Scale (TC006904) to measure the children's comfortable distance between themselves and various other people. Information on basic statistical analysis is included. Information on construct validity is still being gathered.

AN ACCESSION NUMBER: TC016679 ETS 9004.
TI TITLE: Eds Diagnostic Supervisor Inventory.
DT SUBTESTS: Supervision; Communication; Specifications of the Job; Time Management; Work Policies; Employee Relations; Hiring; Training; Evaluating; Safety.
AU AUTHOR: Henney-R-Lee.
YR YEAR: 88.
AV AVAILABILITY: Educational Diagnostic Services, Inc.; 2370 County Road 13; Corunna, IN 46730.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 90.
ITEMS: 80.
AB ABSTRACT: Developed as a quick diagnostic measure to assess the strengths and weaknesses of applicants for supervisory positions. The pre-instructional test is used with employees who have not had previous supervisory experience. The post-instructional test is used

after the instructional program to test the individual's progress. Inventory is multiple-choice and is divided into ten topical areas. The instruments were standardized on 200 individuals in 3 types of industry over a 1-year period.

AN ACCESSION NUMBER: TC016612 ETS 9004.
TI TITLE: Communication Climate Questionnaire.
AU INSTITUTIONAL AUTHOR: Purdue Univ., Lafayette, Ind. Dept. of Speech.
YR YEAR: 70.
AV AVAILABILITY: Speech Teacher; v19 p43-48; 1970.
GL GRADE LEVEL: 9; 10; 11; 12; Higher Education.
NT NOTES:
ITEMS: 48.
AB ABSTRACT: Designed to measure the communication climate of high school or college classrooms by studying students' perceptions of their instructors. Consists of a list of statements concerning the instructors' behavior in the classroom, the responses to which reflect what the instructors are communicating to their students, both verbally and non-verbally. Items may be answered in 2 ways: on a Likert-type scale or as true or false. Contains the original 48-item questionnaire covering 12 climates and an 18-item subset covering supportive climate and defensive climate. Statistics on factor analysis included. May be used by instructors to help them improve their classroom communication.

AN ACCESSION NUMBER: TC016610 ETS 9004.
TI TITLE: Eby Gifted Behavior Index.
DT SUBTESTS: Verbal Checklist; Math/Science/Problem-Solving Checklist; Musical Checklist; Visual/Spatial Checklist; Social/Leadership Checklist; Mechanical/Technical/Inventiveness Checklist.
AU AUTHOR: Eby-Judy.
YR YEAR: 89.
AV AVAILABILITY: D.O.K. Publishers; P.O. Box 605; East Aurora, NY 14052.
GL GRADE LEVEL: 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
NT NOTES:
ITEMS: 60.
AB ABSTRACT: Based on the hypothesis that there are universal behaviors or processes that make it possible for individuals to create unusually high quality, original products in a given field or talent area. This collection of instruments allows classroom teachers to observe and evaluate the extent to which observable behaviors, indicative of giftedness, are used and demonstrated by students in six talent areas. Behaviors are rated on a five-point frequency scale on ten dimensions: perceptiveness, active interaction with the environment, reflectiveness, persistence, independence, goal orientation, originality, productivity, self-evaluation, effective communication of ideas.

AN ACCESSION NUMBER: TC016540 ETS 9011.
TI TITLE: RICE Evaluation of Communication Problems in Right Hemisphere Dysfunction.
DT SUBTESTS: General Behavioral Patterns; Visual Scanning and Tracking; Assessment and Analysis of Writing Errors; Assessment of Pragmatic Communication Violations; Metaphorical Language.
AU AUTHOR: Burns-Martha-S; and-Others.
YR YEAR: 85.
AV AVAILABILITY: Aspen Publishers; P.O. Box 6018; Gaithersburg, MD 20877.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: This tool is designed to test the profile of right hemisphere dysfunctioned persons (stroke victims). Tested, retested, and rated are the patient's general behavioral patterns, visual scanning and tracking, tasks for assessment and analysis of writing, pragmatic communication skills, and metaphorical language. Interview questions are provided and are to be used as a guide to probe behavioral functions. Observations are made to determine orientation to the immediate environment and surrounding people. Severity rating is made to describe the patient's condition and is rated on a scale from severe to minimal to normal.

AN ACCESSION NUMBER: TC016533 ETS 9004.
TI TITLE: Beavers Interactional Scale: Family Competence.
DT SUBTESTS: Overt Power; Parental Coalition; Closeness; Mythology; Goal Directed Negotiations; Clarity of Expression; Responsibilty; Permeability; Range of Feelings; Mood and Tone; Unresolvable Conflict; Empathy; Global Health/Competence.
AU AUTHOR: Beavers-W-R; and-Others.
YR YEAR: 76.
AV AVAILABILITY: Beavers, W.R. and Others. Successful Families. New York: W.W. Norton and Co., 1990.
TG TARGET AUDIENCE: AGE 1-17, Adults.
NT NOTES:
TIME: 15.
ITEMS: 13.
AB ABSTRACT: This observational rating scale is designed to evaluate health based on observation of family interaction. The family is videotaped in a clinical setting for 10-15 minutes. Families discuss a preset topic related to family functioning. Subscales are rated on Likert-type scales. Raters are trained. Norms are based on families who have not had treatment or police involvement for 3 years. Differentiates between clinical and non-clinical families.

AN ACCESSION NUMBER: TC016511 ETS 9011.
TI TITLE: Effective Listening Skills Questionnaire.
AU AUTHOR: Kinlaw-Dennis-C.
YR YEAR: 81.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5;

Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 20.
AB ABSTRACT: The Effective Listening Skill Questionnaire (ELSQ) is designed to help supervisors, managers, and other key people measure their perception of listening behaviors. The ELSQ provides feedback on a person's ability to discriminate between interpersonal communication responses which ease the development of a problem-solving conversation, and those which get in the way of such a conversation. The ELSQ is made up of 20 statements. Useful responses are paired with nonuseful responses. The useful responses are acknowledging, probing, and reflecting. The nonuseful responses are judging, being irrelevant, and discounting.

AN ACCESSION NUMBER: TC016455 ETS 8911.
TI TITLE: Let's Talk Inventory for Children.
AU AUTHOR: Bray-Candice-M; Wiig-Elisabeth-H.
YR YEAR: 87.
AV AVAILABILITY: Psychological Corporation; 555 Academic Court, San Antonio, TX 78204-0952.
TG TARGET AUDIENCE: AGE 4-8.
NT NOTES:
TIME: 30; approx.
ITEMS: 48.
AB ABSTRACT: This inventory identifies preschool and elementary age children (ages 4-8) with inadequate or delayed social-verbal communication skills. Speech acts are grouped into four communication function categories: ritualizing, informing, controlling, and feeling. The individual student's oral responses to the examiner's short, lead-in narrative accompanied by a corresponding picture from the separate Picture Manual identify context-appropriate communication. The examiner transcribes the student's response on a separate Record Form. It is recommended that the responses be audiotaped for expediency in administering the test and accuracy in scoring and interpreting the results. The test is individually administered.

AN ACCESSION NUMBER: TC016424 ETS 9011.
TI TITLE: Action Projection System.
AU AUTHOR: Geier-John-G.
YR YEAR: 83.
AV AVAILABILITY: Carlson Learning Company; 12805 State Highway 55; Minneapolis, MN 55451.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 20.
AB ABSTRACT: This system is designed to increase the ability to perceive and interpret attitudinal expressions of self and others, to

assess body language, to provide clues concerning inner attitudes, all of which indicate a person's motivations and emotions. This tool assists people in becoming better judges of behavioral styles and shows how to be a more effective nonverbal persuader. It provides information for interpretation through graphs, and assists in translating nonverbal expressions into verbal expressions.

AN ACCESSION NUMBER: TC016410 ETS 9011.
TI TITLE: Leadership Influence Strategies Questionnaire.
DT SUBTESTS: Problem Solving; Inspiring; Reasoning; Asserting; Goodwill; Pressuring.
AU AUTHOR: Kinlaw-Dennis-C.
YR YEAR: 85.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite #5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: See TC 016404 to TC 016410 for Kinlaw Management and Organizational Development Instruments.
ITEMS: 60.
AB ABSTRACT: This questionnaire is designed for managers' personal assessment and to obtain feedback from one's subordinates, peers, and supervisors. This instrument allows the person to learn about various communication strategies for influencing others. Managers can also gain additional insight into their own influence strategies in order to develop skills in changing strategies to respond to particular situations, and to recognize the special needs of the people one intends to influence.

AN ACCESSION NUMBER: TC016405 ETS 9011.
TI TITLE: Problem Solving Skills Questionnaire.
AU AUTHOR: Kinlaw-Dennis-C.
YR YEAR: 83.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite #5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Kinlaw Management and Organizational Development Instruments.
ITEMS: 20.
AB ABSTRACT: Designed to help managers, supervisors and other key personnel measure their perception of communication behaviors that contribute to successful interpersonal transactions. This questionnaire provides feedback concerning an individual's ability to discriminate between interpersonal communication responses which facilitate the development of a problem-solving conversation and those which hinder the development of such a conversation. Positive and negative responses are required with this tool. Projections and interpretations can be made based on an analysis of scores.

AN ACCESSION NUMBER: TC016404 ETS 9011.
TI TITLE: Superior Management Practices Questionnaire.
DT SUBTESTS: Action/Innovation and Problem-Solving; Performance and Productivity; Contact and Interaction; Personal Communication and Relationships; Subordinate Motivation and Development; Team Orientation; Leadership Style and Personal Characteristics.
AU AUTHOR: Kinlaw-Dennis-C.
YR YEAR: 87.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite #5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Kinlaw Management and Organizational Development Instruments.
ITEMS: 49.
AB ABSTRACT: This questionnaire is designed to differentiate superior middle managers and supervisors from others. It will assist management in assessing the degree to which they use superior practices, and to obtain feedback about their practices from subordinates, peers, and supervisors. This instrument has seven clusters to describe management practices. They include action/innovation and problem solving; performance and productivity; contact and interaction; personnel communication and relationships; subordinate motivation and development; team orientation; leadership style and personal characteristics.

AN ACCESSION NUMBER: TC016374 ETS 8911.
TI TITLE: Communication Effectiveness Scale.
DT SUBTESTS: Meaning and Semantics; Effective Listening; Communication with Superiors; Communication with Subordinates; Intergroup Communication; Complaints and Grievances; Counseling and Interviewing; Performance Appraisal; Written Communication; Meetings and Conferences.
AU INSTITUTIONAL AUTHOR: Talico, Inc., Jacksonville Beach, FL.
YR YEAR: 87.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: See Management and Supervisory Development Instruments (TC 016374 to TC 016386).
TIME: 25; approx.
ITEMS: 50.
AB ABSTRACT: Designed to assess the quality of communication practices among managers and supervisors and to provide feedback and facilitate coaching in communication effectiveness. May be completed as a self-appraisal and also by manager's supervisor, peers, and subordinates. Assesses communication effectiveness in ten areas: meanings and semantics, effective listening, communication with superiors, communication with subordinates, intergroup communication, complaints and grievances, counseling and interviewing, performance appraisal, written communication, and meetings and conferences. Norms and reliability data are being developed. May be used with

line and staff managers, supervisors, non-supervisory management level employees, and other employees on a selected basis. Used for communication skill development; organization improvement; human relations training; self, professional, and career development; coaching and counseling; and performance improvement.

AN ACCESSION NUMBER: TC016373 ETS 8911.
TI TITLE: Team Communication Analysis.
AU INSTITUTIONAL AUTHOR: Talico Inc., Jacksonville Beach, FL.
YR YEAR: 88.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: See Team Building and Group Process Instruments (TC 016362 to TC 016373).
TIME: 20; approx.
ITEMS: 2.
AB ABSTRACT: The TCA is a form or aid by which group process facilitators or individual members of a team can construct two diagrams depicting the flow or direction, frequency, and duration (long vs. short) of communication among team members. This form assists in visually depicting the above aspects of communication. Team members receive feedback on the collected TCA data and diagram for the purpose of team critique and assessment of the extent to which group members are participating in the group task. A sample TCA form is provided for the users to study and construct simulated or practice TCA diagrams before creating their own. This aid may be used in team building, management, and supervisory training, communication analysis, and conference leadership training.

AN ACCESSION NUMBER: TC016369 ETS 8911.
TI TITLE: Participative Climate Diagnosis.
DT SUBTESTS: Creative Climate; Communication; Productivity Consciousness; Participative Climate; Interpersonal Climate; Goals and Standards; Motivation; Change; Problem Solving; Union Relations (Optional).
AU INSTITUTIONAL AUTHOR: Talico Inc., Jacksonville Beach, FL.
YR YEAR: 88.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Part of the Team Building and Group Process Instruments.
TIME: 20; approx.
ITEMS: 50.
AB ABSTRACT: This diagnostic instrument helps to assess the readiness of organizational climates for participative or employee involvement programs. Employees' perceptions about working conditions and the organizational environment which impact on their performance and productivity are categorized into ten participative and performance

categories. These categories include: creative climate, communications, productivity consciousness, participative climate, interpersonal climate, goals and stands, motivation change, problem solving, union relations. The test may be self- or facilitator-administered. This instrument may be used for quality circle programs, productivity teams, attitude and climate studies, participative management training.

AN ACCESSION NUMBER: TC016367 ETS 8911.
TI TITLE: Human Resource Survey.
DT SUBTESTS: Communication; Cost and Performance Consciousness; (EEO) Non-Discrimination; Growth and Advancement; Interpersonal Relationships; Management Effectiveness; Organization Policy; Pay and Benefits; Safety and Work Conditions; Supervisory Effectiveness.
AU INSTITUTIONAL AUTHOR: Talico Inc., Jacksonville Beach, FL.
YR YEAR: 88.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Part of the Team Building and Group Process Instruments.
TIME: 45; approx.
ITEMS: 50.
AB ABSTRACT: This instrument measures employees' opinions and attitudes about those aspects of the job and work environment that impact on morale, performance, and productivity. Employee perceptions are gathered in ten categories which include communications, cost and performance, consciousness, non-discrimination (EEO), growth and advancement, relationships, management and supervisory effectiveness, policies and work rules, pay and benefits, and safety and work conditions. The instument includes a write-in comment section as well. The instrument may be used in morale and motivation studies, climate studies, organizational analysis, and human resource management audits.

AN ACCESSION NUMBER: TC016363 ETS 8911.
TI TITLE: Group Communication Assessment.
DT SUBTESTS: Relevancy; Meaningfulness; Accuracy; Sufficiency; Timeliness; Trust and Repsect; Candor; Honesty; Openness; Supportive Behaviors.
AU INSTITUTIONAL AUTHOR: Talico Inc., Jacksonville Beach, FL.
YR YEAR: 88.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: See Team Building and Group Process Instruments (TC 016362 to TC 016373).
TIME: 20; approx.
ITEMS: 30.

AB ABSTRACT: GCA is designed to help group or team members to improve the quality and effectiveness of their communication within their group. This two-part, 30-item self-administered instrument with a Likert-type response scale measures employees' perceptions about the quality of communication within a group with respect to timeliness, accuracy, openness, honesty, candor, relevancy, meaningfulness, and trustfulness as well as group process behaviors. This tool may be used for team building, communication training, quality circles, task team improvements, and supervisory training.

AN ACCESSION NUMBER: TC016361 ETS 9011.
TI TITLE: Team Synergy Analysis Inventory.
AU AUTHOR: Harris-Philip-R.
YR YEAR: 84.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Part of the Organization Development Instruments.
TIME: 15; approx.
ITEMS: 16.
AB ABSTRACT: This instrument is designed to measure the effectiveness of managers and supervisors in critical knowledge and skill dimensions. It assesses synergistic skills within a work group. This tool is self-administered or facilitator-administered, and is used in team building sessions to sensitize participants to key concerns for group effectiveness. It is suitable for ongoing work groups of managers and professionals. There is no scoring involved. Respondents rate their perception of their own performance.

AN ACCESSION NUMBER: TC016357 ETS 8911.
TI TITLE: Organizational Culture Survey.
DT SUBTESTS: Overall Analysis; Organizational Communication; Management Team Evaluation; Work Group Assessment; Managerial Self-Perception; Organizational Relations; Organizational Changes.
AU AUTHOR: Harris-Philip-R.
YR YEAR: 84.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Part of the Organization Development Instruments.
TIME: 40; approx.
ITEMS: 99.
AB ABSTRACT: This instrument assesses all management levels' perceptions of an organization's culture. The seven areas of the organization being measured are: overall effectiveness, organizational communication, evaluation of high-level management,

assessment of the individual's work team, self-perception, organizational relations, and change. The tool is self- or facilitator-administered and is used for organizational assessment and development.

AN ACCESSION NUMBER: TC016356 ETS 8911.
TI TITLE: Organization Communication Analysis.
AU AUTHOR: Harris-Philip-R.
YR YEAR: 84.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Part of the Organization Development Instruments. TIME: 15; approx.
AB ABSTRACT: This checklist enhances management's awareness of the organization's communication systems. It is geared to aid in developing strategies to improve internal and external organizational communication. Employees describe their perceptions of the organization's formal and informal, internal and external communications systems through a checklist. The respondent's perceptions of organizational image and strategies for self-improvement are included. The checklist can be self-administered or facilitator-administered. It may be used in communication, assessment/improvement, human relations training, and organizational analysis.

AN ACCESSION NUMBER: TC016352 ETS 8911.
TI TITLE: Intercultural Relations Inventory.
DT SUBTESTS: Intercultural Relations Inventory Form A; Supervision/Worker Relations Form B.
AU AUTHOR: Harris-Philip-R.
YR YEAR: 84.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Part of the Organization Development Instruments. ITEMS: 39.
AB ABSTRACT: This two-part resource instrument considers intercultural business and worker relationships between the manager or supervisor and worker. The respondent is presented, on Form A, with a short, realistic situation related to international commerce to which the individual is asked to respond using a common set of characteristics. These include: verbal and nonverbal communication, diet, clothing, business values and ethics, and work habits and practices. Also included are: work and family customs, beliefs and traditions. Form A helps individuals to assess perceived cultural differences between the American culture and the culture of a foreign country of their choice. The second part, Form B, narrows the focus of the perceived cultural differences between an American manager or supervisor from

an ethnic minority or young worker under 21 years old. The manager or supervisor considers his/her own cultural background and that of the worker according to the same common set of characteristics used in Form A.

AN ACCESSION NUMBER: TC016350 ETS 8911.
TI TITLE: High Performance Management Inventory.
DT SUBTESTS: Cultural Awareness; Communication; Public Relations; Coordination; Planning; Implementation; Financial Management; Materials Resource Management; Human Resource Management; Supervision; Unit Monitoring and Scanning.
AU AUTHOR: Harris-Philip-R.
YR YEAR: 87.
AV AVAILABILITY: Talico, Inc.; 2320 South Third Street, Suite 5; Jacksonville Beach, FL 32250.
TG TARGET AUDIENCE: Adults.
NT NOTES: Part of the Organization Development Instruments.
ITEMS: 105.
AB ABSTRACT: This self-assessment is designed for use by individuals seeking to ensure high performance in their role as managers. A 9-point rating scale is used for scoring the 12 dimensions of management included in the inventory. The dimensions are cultural awareness, communication, public relations, coordination, planning, implementation, financial management, material resources management, human resources management, supervision, unit monitoring, and scanning, and general performance evaluation. The inventory can also be used for a more objective performance appraisal by a supervisor or colleague. The results provide indicators for continuing professional development as well.

AN ACCESSION NUMBER: TC016263 ETS 8908.
TI TITLE: Communications Profile Questionnaire, Non-Managers.
AU AUTHOR: Michalak-Don.
YR YEAR: 86.
AV AVAILABILITY: Michalak Training Associates; 875 Pinto Place South, Tucson, AZ 85748-7921.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10; approx.
ITEMS: 20.
AB ABSTRACT: For use with nonmanagerial employees to identify their communication style, assess their strengths and weaknesses, and indicate means of improvement. Used in training workshops. Also available in Spanish. There are participant forms and companion forms for coworkers or subordinates.

AN ACCESSION NUMBER: TC016262 ETS 8908.
TI TITLE: Communications Profile Questionnaire for Sales Managers/Supervisors.
AU AUTHOR: Michalak-Don.
YR YEAR: 84.
AV AVAILABILITY: Michalak Training Associates; 875 Pinto Place South, Tucson, AZ 85748-7921.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10; approx.
ITEMS: 20.
AB ABSTRACT: Instrument designed for use with managers and supervisors in retail and wholesale organizations to help identify their communication style, assess their strengths and weaknesses, and indicate means of improvement. Used in training workshops in management, supervisory, and communications skills. Available in Spanish. Includes participant form and companion form for coworkers or subordinates.

AN ACCESSION NUMBER: TC016261 ETS 8908.
TI TITLE: Communications Profile Questionnaire for Managers/Supervisors in the Health Care Industry.
AU AUTHOR: Michalak-Don.
YR YEAR: 84.
AV AVAILABILITY: Michalak Training Associates; 875 Pinto Place South, Tucson, AZ 85748-7921.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10; approx.
ITEMS: 20.
AB ABSTRACT: Designed for use with administrators, managers, and supervisors in health care facilities, such as hospitals and clinics. Used to identify individuals' communication style, assess strength and weaknesses, and suggest ways of improving. Used mainly in training workshops in management skills, supervisory skills, and communication skills. Also available in Spanish. Forms are available for participants and companions (subordinates or coworkers).

AN ACCESSION NUMBER: TC016260 ETS 8908.
TI TITLE: Communications Profile Questionnaire, Revised.
AU AUTHOR: Michalak-Don.
YR YEAR: 83.
AV AVAILABILITY: Michalak Training Associates; 875 Pinto Place South, Tucson, AZ 85748-7921.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10; approx.
ITEMS: 20.

AB ABSTRACT: Developed to identify managers' and supervisors' communication style, to assess their strengths and weaknesses, and to suggest ways to improve communications. For use in training workshops in management, supervisory, and communications skills. Also available in Spanish. This is a generic version for use with managers and supervisors in most organizations. There are two forms: a participant form and a companion form for subordinates or coworkers.

AN ACCESSION NUMBER: TC016242 ETS 8908.
TI TITLE: Organizational Climate Survey.
AU INSTITUTIONAL AUTHOR: Organizational Analysis and Practice, Ithaca, NY.
YR YEAR: 88.
AV AVAILABILITY: Organizational Analysis and Practice, Inc.; 120 E. Buffalo Street, Ithaca, NY 14850.
GL GRADE LEVEL: K; 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: This survey is part of a research project designed to enhance cooperative relationships among those responsible for education in New Jersey, including school board members, administrators, teachers, and other school employees. This survey covers district and school goals and objectives, working conditions, resource problems, supervision, professional development, communication, teamwork and coordination, decision-making, work outcomes, and background information on the school.

AN ACCESSION NUMBER: TC016237 ETS 8908.
TI TITLE: Communication Openness Measure.
AU AUTHOR: Rogers-Donald-P.
YR YEAR: 87.
AV AVAILABILITY: Journal of Business Communication; v24 n4 p53-61; Fall 1987.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 19.
AB ABSTRACT: Designed to measure communication openness in organizational settings. Measures the message sending and receiving behaviors of supervisors and peers related to suggestions, criticism, complaints, personal opinions, new ideas and bad news. Contains the original 19-item instrument with items marked to indicate the final 13-item version. Results may be used by people within the organization to improve communication openness. May also be used to study communication patterns in organizations and levels of organization performance therein. Has been shown to have excellent reliability and adequate validity. Factor loading for each of the 19 items is included.

AN ACCESSION NUMBER: TC016161 ETS 8911.
TI TITLE: Measurement Scale for O.K.-Not O.K. Organizational Diagnosis.
AU AUTHOR: Dubin-Harry-N.
YR YEAR: 79.
AV AVAILABILITY: C.O.P.E., Inc.; 55 West Jersey Street, Elizabeth, NJ 07202.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 7.
AB ABSTRACT: This self-administered measurement scale is based on the concept of transactional analysis (TA). It seeks to assess communication and decision-making activities within the organization using the TA framework.

AN ACCESSION NUMBER: TC016143 ETS 8908.
TI TITLE: Communication Response Style Assessment.
DT SUBTESTS: Empathic Response; Critical Response; Searching Response; Advising Response.
AU INSTITUTIONAL AUTHOR: Training House, Princeton, NJ 08540.
YR YEAR: 81.
AV AVAILABILITY: Training House; P.O. Box 3090; Princeton, NJ 08540.
TG TARGET AUDIENCE: Adults.
NT NOTES: Contained in OD Kit.
ITEMS: 20.
AB ABSTRACT: Enables respondents to determine the nature of their "response style", how they are likely to respond to a statement or a question made by another person. Our effectiveness in communicating with others depends on the degree to which we are aware of and in control of our responses to the information we receive from others.

AN ACCESSION NUMBER: TC016142 ETS 8908.
TI TITLE: Communication Audit.
AU INSTITUTIONAL AUTHOR: Training House, Princeton, NJ 08540.
YR YEAR: 81.
AV AVAILABILITY: Training House; P.O. Box 3090; Princeton, NJ 08540.
TG TARGET AUDIENCE: Adults.
NT NOTES: Contained in OD Kit (TC 014809).
ITEMS: 20.
AB ABSTRACT: Three part survey. Respondents score themselves, their boss, and top management on statements describing the nature of communications that each initiates. They then identify the person with whom they most frequently communicate and describe that person's communication using a rating scale with adjectives. Last, respondents answer four questions that help them analyze the nature of communication barriers they most often face.

AN ACCESSION NUMBER: TC016092 ETS 9004.
TI TITLE: Hayakawa-Lowry News Bias Categories.
AU AUTHOR: Lowry-Dennis.
YR YEAR: 85.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 60.
AB ABSTRACT: This scale was designed for use in research concerning bias of news reporting in news broadcasts, to determine the validity of a series of categories that describe statements made by news broadcasters. Statements are grouped into three basic categories: report, inference, and judgment and other subcategories. It consists of 60 sentences taken from network TV news coverage of the 1984 presidential campaign. Each is rated on a ten-point scale from "highly biased" to "highly objective". Based on work by S.I. Hayakawa. Two versions are available.

AN ACCESSION NUMBER: TC016020 ETS 9004.
TI TITLE: School Effectiveness Analysis Instruments.
DT SUBTESTS: Expectations for Learning; Effective Teaching; Quality Time on Task; Assessment; Learning Climate; Communication; Curriculum.
AU INSTITUTIONAL AUTHOR: Kentucky Department of Education, Frankfort, KY.
YR YEAR: 84.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
GL GRADE LEVEL: 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
AB ABSTRACT: This series of questionnaires and scales was designed to measure school effectiveness. Teachers, administrators, principals, parents and students rate various aspects of the educational environment. Uses a Likert-type agree/disagree format. Subareas differ on the parent questionnaire, which also covers parent-school communication, and the teacher/administrator survey which also covers community support, sense of mission and commitment, and instructional leadership. Numbers of test items vary from 25 to 100.

AN ACCESSION NUMBER: TC015540 ETS 8908.
TI TITLE: Parent-Adolescent Communication.
DT SUBTESTS: Open Family Communication; Problems in Family Communication; Selective Family Communication.
AU AUTHOR: Barnes-Howard; Olson-David-H.
YR YEAR: 82.
AV AVAILABILITY: David H. Olson; University of Minnesota, Family Social Science, 290 McNeal Hall, St. Paul, MN 55018.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:

ITEMS: 20.
AB ABSTRACT: Designed for use in describing parent-adolescent communication in families. This instrument assesses the perceptions of both adolescents and their parents about the experience of communicating with each other. Topics covered include: openness and freedom to exchange ideas, information and concerns between generations, trust and honesty experienced, and tone or emotional tenor of the interactions. Separate forms are used for parents and adolescents. Uses a five-point agree/disagree format. Reliability and validity are discussed. Norms are for a national sample of Lutheran families.

AN ACCESSION NUMBER: TC015533 ETS 8908.
TI TITLE: Clinical Rating Scale for the Circumplex Model of Marital and Family Systems.
DT SUBTESTS: Cohesion; Adaptability; Communication.
AU AUTHOR: Olson-David-H; Killorin-Elinor.
YR YEAR: 85.
AV AVAILABILITY: University of Minnesota; Family Social Science, 297 McNeal Hall, St. Paul, MN 55108.
TG TARGET AUDIENCE: AGE 5-17, Adults.
NT NOTES:
ITEMS: 16.
AB ABSTRACT: This instrument takes the three central dimensions of the Circumplex Model of Marital and Family Systems (cohesion, change, and communication) and organizes them and their related concepts into an eight-point scale called the Family Profile. Can be used for making a diagnosis of family functioning and for assessing changes over the course of treatment. Rating can take place during a semi-structured interview with one or more family members, or while observing the family while they complete interaction tasks.

AN ACCESSION NUMBER: TC013083 ETS 8911.
TI TITLE: Password Test for Measuring Referent Commmunication.
AU AUTHOR: Oltmanns-Thomas-F; And Others.
YR YEAR: 81.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 24.
AB ABSTRACT: Designed to detect "cognitive slippage" or errors in thinking characterized by making loose associations. Such errors are said to be a sign of one's vulnerability to schizophrenia and to cause subtle errors in verbal communication, since schizophrenic people are unlikely to consider the needs of others who listen to them for information. Password is similar to the television program of the same name. Twenty-four pairs of words are given to a possibly

schizophrenic individual who must then clue another subject as to which of the words in a pair is a target. He or she may select one of two clue words, and one of these is a more useful clue. Schizophrenic patients tend not to select the more useful clue word.

AN ACCESSION NUMBER: TC016106 ETS 8904.
TI TITLE: Family Health Scales.
DT SUBTESTS: Affective Life; Communication; Boundaries; Alliances; Adaptability and Stability; Family Competence.
AU AUTHOR: Kinston-Warren.
AV AVAILABILITY: Keller, Peter A. and Steven R. Heyman, eds. Innovations in Clinical Practice: A Source Book. Vol. 7. Sarasota, FL: Professional Resource Exchange, 1988.
TG TARGET AUDIENCE: AGE 0-17, Adults.
AB ABSTRACT: Developed to assess in quantitative terms family health or the effectiveness of family functioning. Family ratings are determined by raters in light of their total knowledge of a family. Useful in both research and teaching. Useful in promoting careful observation of family behavior and provides a framework for comprehensive and systematic observation of family interaction. Main use is as a research tool to allow hypotheses about family dysfunction, to assess global changes in a family over time, and to classify or stratify families by degree of disturbance to insure group comparability, as part of other research studies.

AN ACCESSION NUMBER: TC016082 ETS 8904.
TI TITLE: Hearing Handicap Scale, Forms A&B.
AU AUTHOR: High-Wallace-S; And Others.
YR YEAR: 64.
AV AVAILABILITY: Journal of Speech and Hearing Disorders; v29 p215-30; 1964.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 10.
ITEMS: 40.
AB ABSTRACT: Self-assessment scale to be used with persons with hearing impairments. Scale consists of statements concerning everyday communication experiences involving listening to spoken language or background noises and warning signals. On a Likert scale, respondents indicate the frequency with which hearing difficulties occur. Consists of two forms which may be used independently or as alternates, one to be given before treatment and one after.

AN ACCESSION NUMBER: TC015829 ETS 8901.
TI TITLE: Profile for the Assessment of Leaders.
DT SUBTESTS: Relating to Others; Communicating Effectively; Making Decisions; Planning and Organizing; Supervising and Evaluating; Improving Professionally (and Providing Staff Opportunity); Protecting Time on Task for Teacher and Student; Having High Expectations for Teacher and Students.
AU INSTITUTIONAL AUTHOR: DeKalb County School System, Decatur, GA.
YR YEAR: 84.
AV AVAILABILITY: DeKalb County School System; Research and Evaluation,

955 North Indian Creek Drive, Clarkston, GA 30021.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 99.
AB ABSTRACT: This measure is based in part on findings of In Search of Excellence (Harper & Row, 1982). Covers generic leadership competencies based on observation or nonobservation of behaviors indicative of those competencies. To construct the instrument, data were collected from supervisors, subordinates, and the school principals themselves. Behaviors are arranged in hierarchical order. A profile is constructed for each leader to be compared to profiles of other leaders in the system. Results are used for staff development. The 99 behaviors are rated as having been observed or not by the principals' peers, subordinates, and superiors.

AN ACCESSION NUMBER: TC015768 ETS 8901.
TI TITLE: College Level Academic Skills Test.
DT SUBTESTS: Reading; Writing; Essay; Computation.
AU INSTITUTIONAL AUTHOR: Florida State Department of Education, Tallahassee.
YR YEAR: 84.
AV AVAILABILITY: College Level Academic Skills Project; State of Florida, Department of Education, 116 Knott Building, Tallahassee, FL 32399.
GL GRADE LEVEL: Higher Education.
AB ABSTRACT: Designed to measure college level communication skills that students should have attained by the end of the sophomore year, and college level computation skills. This achievement test consists of subtests in essay, writing, reading, and computation. Each subtest has one score. In the State of Florida a passing score must be attained on all four subtests before an associate's degree is awarded. Content includes: critical and literal comprehension in both reading and listening; multiple-choice writing skills and an essay; speaking skills; problem solving and concepts in arithmetic, geometry and measurement, algebra, statistics, including probability, and logical reasoning. Not available for purchase. Special arrangements for use by others are at the discretion of CLAST officials.

AN ACCESSION NUMBER: TC015680 ETS 8807.
TI TITLE: Communication Style Q-Set.
AU AUTHOR: Stephen-Timothy-D; Harrison-Teresa-M.
YR YEAR: 86.
AV AVAILABILITY: American Journal of Family Therapy; v14 n3 p213-34; Fall 1986.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 45.
ITEMS: 100.

AB ABSTRACT: Assesses the unique communication style of individuals by use of a deck of one hundred cards with an item describing a communication style on each card. Cards are sorted into nine piles, ranging from "least characteristic" to "most characteristic." The sorting may be done either by the individual or by another person who rates the individual. May also be used to summarize characteristic styles within groups of individuals, such as males or females, and happy or unhappy married couples.

AN ACCESSION NUMBER: TC015674 ETS 8807.
TI TITLE: Promotional Fire Service Tests: Command Level, Fire Service Administrator (Captain) 574.
DT SUBTESTS: Human Relations and Management; Communication Skills; Technical Math; Hazardous Materials; Technical Reports.
AU INSTITUTIONAL AUTHOR: Advanced Research Resources Organization.
AV AVAILABILITY: International Personnel Management Association; 1617 Duke Street, Alexandria, VA 22314.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 150.
ITEMS: 150.
AB ABSTRACT: Assesses the knowledge, skills and abilities of candidates for the position of fire captain. Available on a rental basis. Documentation is available in event of challenge. Content validation.

AN ACCESSION NUMBER: TC015673 ETS 8807.
TI TITLE: Promotional Fire Service Tests: Command Level, Fire Service Administrator (Battalion Chief), 575.
DT SUBTESTS: Communication Skills; Fire Protection and Alarm Systems; Water Supply, Systems Analyses and Fire Protection Hydraulics; Fire Service Administration; General Physics; Public Speaking; Personnel Management; Sociological Aspects of Fire Protection; Major Emergency Planning.
AU INSTITUTIONAL AUTHOR: Advanced Research Resources Organization.
AV AVAILABILITY: International Personnel Management Association; 1617 Duke Street, Alexandria, VA 22314.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 180.
ITEMS: 175.
AB ABSTRACT: Assesses the knowledge, skills and abilities of candidates for the position of battalion fire chief. Available on a rental basis only. Documentation is available in event of challenge. Content validation.

AN ACCESSION NUMBER: TC015610 ETS 8807.
TI TITLE: Reading Skills Checklist; Intermediate.
DT SUBTESTS: Word Recognition Skills; Comprehension Skills; Study Skills; Oral Reading Skills; Oral Expression Skills.
AU AUTHOR: Horan-Theresa; And Others.
YR YEAR: 78.
AV AVAILABILITY: Modern Curriculum Press; 13900 Prospect Road, Cleveland, OH 44136.
GL GRADE LEVEL: 4; 5; 6.
NT NOTES:
AB ABSTRACT: A checklist of reading skills which allows a teacher to assess an individual student's progress toward mastery of reading skills in any reading program. Provides teacher with a comprehensive sequential checklist of skills to be learned at that level. Enables a teacher to see each student's skill level and plan reading instructions accordingly.

AN ACCESSION NUMBER: TC015609 ETS 8807.
TI TITLE: Reading Skills Checklist; Primary.
DT SUBTESTS: Word Recognition Skills; Perception Skills; Comprehension Skills; Oral Expression Skills; Word-Attack Skills; Silent Reading Skills; Interest.
AU AUTHOR: Horan-Theresa; And Others.
YR YEAR: 78.
AV AVAILABILITY: Modern Curriculum Press; 13900 Prospect Road, Cleveland, OH 44136.
GL GRADE LEVEL: K; 1; 2; 3.
NT NOTES:
ITEMS: 160.
AB ABSTRACT: A checklist of reading skills which allows a teacher to assess an individual student's progress toward mastery of reading skills in any reading program. Provides teacher with a comprehensive sequential checklist of skills to be learned at that level. Enables a teacher to see each student's skill level and plan reading instructions accordingly.

AN ACCESSION NUMBER: TC015570 ETS 8904.
TI TITLE: Supervisory Development Inventory: Feedback From Associates.
DT SUBTESTS: Communication; Discipline; Team Work; Motivation; Coaching and Training; Performance Standards; Improving Performance; Performance Appraisals; Decision Making; Meetings and Priorities; Conflict and Cooperation; Cost Control; Safety; Managing Change.
AU AUTHOR: Daniels-Philip-B; And Others.
YR YEAR: 86.
AV AVAILABILITY: Behavioral Science Resources; P.O. Box 411; Provo, UT 84603.
TG TARGET AUDIENCE: Adults.
NT NOTES:

ITEMS: 52.
AB ABSTRACT: Designed to provide information on job performance of first-line supervisors. Feedback is gathered from supervisor, peers, and subordinates. Scoring is done by the publisher. The resulting printout gives suggestions for improvement and a list of the test taker's strengths and weaknesses. Ratings are made twice for each statement of behavior on two seven-point scales. The first rating is made of the supervisor's degree of effectiveness from ineffective to extremely effective. The second rating is made of that behavior's importance to the staff member's overall effectiveness on the job.

AN ACCESSION NUMBER: TC015569 ETS 8904.
TI TITLE: Professional Development Inventory: Feedback From Associates.
DT SUBTESTS: Communication; Team Work; Improving Performance; Ethics; Decision Making; Time Management and Priorities; Meetings; Conflict and Cooperation; Cost Control; Safety; Innovation and Change; Interactioin/Influence.
AU AUTHOR: Daniels-Philip-B; Dyer-William-G.
YR YEAR: 86.
AV AVAILABILITY: Behavioral Science Resources; P.O. Box 411; Provo, UT 84603.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 44.
AB ABSTRACT: Designed to provide feedback on performance to individuals within an organization who are key staff members but not supervisors or managers. Evaluation is performed by supervisors and co-workers. Ratings are made twice for each statement of behavior on two seven-point scales. The first rating is made of the staff member's degree of effectiveness from ineffective to extremely effective. The second rating is made of that behavior's importance to the staff member's overall effectiveness on the job. Scoring is done by the publisher via computer to produce a profile of areas needing improvement and which are most important to improve.

AN ACCESSION NUMBER: TC015535 ETS 8904.
TI TITLE: Personal Assessment of Intimacy in Relationships.
DT SUBTESTS: Emotional; Social; Sexual; Intellectual; Recreational; Conventional; Real Score; Expected Score (Ideal Score).
AU AUTHOR: Olson-David-H; Schaefer-Mark-T.
YR YEAR: 81.
AV AVAILABILITY: Daivd H. Olson; University of Minnesota, Family Social Science, 290 McNeal Hall, St. Paul, MN 55108.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 25.
ITEMS: 36.

AB ABSTRACT: Designed to measure emotional, social, sexual, intellectual, and recreational intimacy. Intimacy is defined, for the purposes of this instrument, as "the experience of sharing and being close." Scores can be compared to an "ideal" score which is the degree of intimacy most desired. A measure of conventionality provides information on the tendency to make a socially desirable response. Can be used to describe a variety of relationships from friendship to marriage. Developed for early diagnosis of couple's problem areas and strengths, to provide feedback in workshops, as an educational tool in the classroom. Said to be reliable and valid. Norms are available for a nonclinical sample of 192 married couples. See Journal of Marital and Family Therapy; v7 n1 p47-60, 1981.

AN ACCESSION NUMBER: TC015504 ETS 8904.
TI TITLE: Play Rating Scale.
AU AUTHOR: Saracho-Olivia-N.
YR YEAR: 84.
AV AVAILABILITY: Olivia N. Saracho; University of Maryland, Department of Early Childhood and Elementary Education, College Park, MD 20742.
TG TARGET AUDIENCE: AGE 3-5.
NT NOTES:
ITEMS: 16.
AB ABSTRACT: A valid and reliable observation instrument developed to help researchers study different aspects of children's play, especially the relationship between play behaviors and cognitive development. Four play areas are examined: physical, block, manipulative, and dramatic play. For each of these areas, four types of behaviors are recorded on a Likert-type scale: frequency of play, ability and creativity to communicate ideas, social levels of participation, and leadership. In addition to being available from the author, this scale is also contained in "Construction and Validation of the Play Rating Scale" by Olivia N. Saracho, in Early Child Development and Care; v17 p199-230, 1984.

AN ACCESSION NUMBER: TC015433 ETS 8802.
TI TITLE: Couple's Pre-Counseling Inventory, Revised.
DT SUBTESTS: General and Specific Happiness with Your Relationship; Caring Behaviors; Conflict Management; Communication Assessment; Sexual Interaction; Moods and Management of Personal Life; Decision Making; Division of Home, Child Care and Work Responsibilities; Child Management; Goals of Counseling; Previous Marriages and/or Relationships; Additional Information.
AU AUTHOR: Stuart-Richard-B; Jacobsen-Barbara.
YR YEAR: 87.
AV AVAILABILITY: Research Press; 2612 North Mattis Avenue, Champaign, IL 61821.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: This inventory facilitates the collection of information for assessing the need for and planning of change in key aspects of

couples' patterns of interaction. Designed for use with married or cohabitating couples and for heterosexual or homosexual couples. Designed for planning an individualized approach to helping each couple change.

AN ACCESSION NUMBER: TC015423 ETS 8802.
TI TITLE: Children's Self Efficacy for Peer Interaction Scale.
AU AUTHOR: Wheeler-Valerie-A; Ladd-Gary-W.
YR YEAR: 82.
AV AVAILABILITY: Developmental Psychology; v18 n6; p795-805; Nov 1982.
GL GRADE LEVEL: 3; 4; 5.
NT NOTES:
ITEMS: 22.
AB ABSTRACT: Designed to measure children's perceptions of their own ability to use prosocial, verbal skills to persuade others in situations involving other children. Items depict six categories of children's persuasive behavior: explanations, imperatives, rules, requests, negotiation, verbal aggression. Items form two major clusters: those involving conflict and those not involving conflict. Each item consists of a statement describing a social situation followed by an incomplete statement requiring the child to say whether the verbal persuasive skill required in the situation would be easy or hard to do. Data on reliability, validity and norms for two middle-class samples from New York State and Indiana are provided.

AN ACCESSION NUMBER: TC015388 ETS 8807.
TI TITLE: Management Skills Inventory: Assessing Personal Performance.
AU AUTHOR: Levin-Carol-J.
YR YEAR: 83.
AV AVAILABILITY: University Associates; 8517 Production Avenue, San Diego, CA 92121.
TG TARGET AUDIENCE: Adults.
NT NOTES: Contained in University Associates Instrumentation Kit (TC 015363).
TIME: 85.
ITEMS: 73.
AB ABSTRACT: A measure designed to elicit managers' perceptions of their performance of management-related behaviors and whether these behaviors need to be increased or decreased. These include communicating, problem-solving and decision-making, planning, staffing, organizing, group dynamics, morale building, personal relationship skills. Part of a large kit of instruments that may be reproduced as needed (up to 100 copies) without permission. For use by human resources development professionals in educational and training activities.

AN ACCESSION NUMBER: TC015381 ETS 8807.
TI TITLE: Interpersonal Communication Inventory.
AU INSTITUTIONAL AUTHOR: University Associates, San Diego, CA.
YR YEAR: 74.
AV AVAILABILITY: University Associates; 8517 Production Avenue, San Diego, CA 92121.
TG TARGET AUDIENCE: Adults.
NT NOTES: Contained in University Associates Instrumentation Kit (TC 015363).
ITEMS: 40.
AB ABSTRACT: Designed to help an individual determine behavior patterns he or she uses in communications with others, not family members or relatives. Respondent selects those behaviors, performed that relate to listening, interpersonal communications, openness, sensitivity to feelings expressed, trust, and conversing. Part of a large kit of instruments that may be reproduced as needed (up to 100 copies) without permission. For use by human resources development professionals in educational and training activities.

AN ACCESSION NUMBER: TC015363 ETS 8807.
TI TITLE: University Associates Instrumentation Kit.
AU INSTITUTIONAL AUTHOR: University Associates, San Diego, CA.
YR YEAR: 88.
AV AVAILABILITY: University Associates; 8517 Production Avenue, San Diego, CA 92121.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: This series of instruments has been selected from other University Associates publications and formatted so that the instruments may be reproduced as needed by human resources development professionals for educational and training activities. Large-scale distribution requires further permission (over 100 copies) prior to reproduction. Instruments cover seven major categories: Communication; Consulting/Facilitation; Groups/Teams; Interpersonal; Management/Leadership; Organizations; Personal Issues. Some subtopics include: values, stress, organizational culture, employee attitudes, leadership, learning style.

AN ACCESSION NUMBER: TC015334 ETS 8802.
TI TITLE: Sales Personnel Tests: Communications Skills Test (Sales Manager).
AU AUTHOR: Rosenthal-Walter.
YR YEAR: 87.
AV AVAILABILITY: Caddylak Systems, Inc.; 201 Montrose Rd., Westbury, CT 11590.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 3.
AB ABSTRACT: Designed to measure written communication skills of the candidate. Several questions consist of statements about human

relations to which the candidate responds. Responses are evaluated only as to the effectiveness of the writing. It is part of a series of tests to screen candidates for hiring or advancement, or evaluating current employees who are sales personnel. Tests in the series may be reproduced as necessary and are scored by the employer. These tests are sold as part of a portfolio guide to recruiting, screening, selecting or evaluating sales personnel. Tests must be validated by the user.

AN ACCESSION NUMBER: TC015319 ETS 8901.
TI TITLE: Attitude Survey Program for Business and Industry.
DT SUBTESTS: Organization Survey; Managerial Survey; Professional Survey; Sales Survey.
AU INSTITUTIONAL AUTHOR: London House, Park Ridge, IL.
YR YEAR: 88.
AV AVAILABILITY: London House; 1550 Northwest Highway, Park Ridge, IL 60068-1469.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Designed to measure attitudes of employee groups: hourly employees; managers above first line; staff; and field sales personnel. Said to be useful in measuring causes for low morale and productivity; employee acceptance of change; determining training needs for managers. Consists of Organization Survey, Managerial Survey, Professional Survey, Sales Survey. Modifications and customized versions can be made to specifications. Profiles compare results to a national norm. Scoring is done by the publisher. Covers organization identification, job satisfaction, material rewards, leadership, supervision, work efficiency, communication, and sales-related factors for that survey.

AN ACCESSION NUMBER: TC015279 ETS 8802.
TI TITLE: Career Development Assessment.
DT SUBTESTS: Direction; Knowledge; Emotional Muscle; Communication; Vision; Initiating Action; Representation; Task Level; Commitment.
AU AUTHOR: Pollard-Harry-V.
YR YEAR: 87.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
ITEMS: 40.
AB ABSTRACT: Designed for use with employees and employers for career planning, career counseling, individual assessment and planning and as part of a performance appraisal interview. Each item is rated in terms of performance expectancy (expected, no longer expected, or

not yet expected), and in terms of the associate's current position and likely future position. The score shows the level of development of the evaluee and information about the achievement of each competency at each level.

AN ACCESSION NUMBER: TC015278 ETS 8802.
TI TITLE: Balance of Power, Selling Version and Managerial Version.
AU AUTHOR: Finn-Edward-J; Staunton-J-Donald.
YR YEAR: 82.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 50.
AB ABSTRACT: Designed to measure ways in which the sales manager manages change, delegates, trains, communicates, controls, sets targets, provides recognition, interacts in a group, problem solves and manages time. Develops a profile which describes the salesperson as a high, low or medium persuader coupled with high, low, or medium planning prior to selling. Items cover: planning, product knowledge, customer knowledge, selling process, communication, territory control, pre-call preparation, impact, time management, securing action.

AN ACCESSION NUMBER: TC015276 ETS 8802.
TI TITLE: Visionary Leader, Leader Behavior Questionnaire, Self and Other.
AU AUTHOR: Sashkin-Marshall.
YR YEAR: 85.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
ITEMS: 50.
AB ABSTRACT: Designed to measure both visionary and managerial leadership behavior. Covers basic behavior patterns and emotional responses. Behavior patterns include: supportive management, goal-oriented management, task-centered management, team management, focused leadership, communication leadership, trust leadership, risk leadership, follower-centered leadership. One form is completed by the manager, another by employees. Scores provide information on the extent to which the respondent is a visionary leader, can elicit this response from others, and performs normal leadership functions.

AN ACCESSION NUMBER: TC015275 ETS 8802.
TI TITLE: Organizational Beliefs Questionnaire: Pillars of Excellence.
AU AUTHOR: Sashkin-Marshall.
YR YEAR: 84.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
ITEMS: 50.
AB ABSTRACT: Designed to measure the overall "excellence" culture of any organization as described in the book, In Search of Excellence. This tool covers ten important beliefs that contribute to excellence: work should be fun; one is being the best; risk-taking; attention to detail; people are worthwhile and valuable; quality; communication; growth; profit and other indicators of success; hands-on management; the importance of a shared philosophy. Discussion time is suggested at 1 to 2 hours.

AN ACCESSION NUMBER: TC015210 ETS 8802.
TI TITLE: Enrich, Revised Edition.
DT SUBTESTS: Idealistic Distortion; Marital Satisfaction; Personality Issues; Communication; Conflict Resolution; Financial Management; Leisure Activities; Sexual Relationship; Children and Parenting; Family and Friends; Equalitarian Roles; Religious Orientation; Marital Cohesion; Marital Adaptability.
AU AUTHOR: Olson-David-H; And Others.
YR YEAR: 87.
AV AVAILABILITY: Prepare-Enrich, Inc.; PO Box 190; Minneapolis, MN 55458-0190.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 125.
AB ABSTRACT: Developed for married couples who are interested in marriage enrichment or marriage counseling. Intended to assist married couples to focus on their marital strengths and to identify work areas to pursue further in counseling or enrichment programs. Designed to be used effectively by a counselor with a minimum amount of training. Typically used with an individual couple but may be administered and interpreted in a group setting. Appropriate uses of the instrument include discussion of relationship strengths and areas that need work, awareness of various aspects of a couple's relationship, an aid in the initial assessment of the couple, and determination of the most problematic areas and issues and of the need for further counseling.

AN ACCESSION NUMBER: TC015209 ETS 8802.
TI TITLE: Prepare-MC Revised Edition.
DT SUBTESTS: Idealistic Distortion; Realistic Expectations; Pesonality Issues; Communication; Conflict Resolution; Financial Management; Leisure Activities; Sexual Relationship; Children and Parenting; Family and Friends; Equalitarian Roles; Religious Orientation; Family Cohesion; Family Adaptability.
AU AUTHOR: Olson-David-H; And Others.
YR YEAR: 87.
AV AVAILABILITY: Prepare-Enrich, Inc.; PO Box 190; Minneapolis, MN 55458-0190.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 125.
AB ABSTRACT: Designed for use in preparation for marriage. A premarital inventory for use with couples where one or both partners have one or more children. Focuses on critical issues so that engaged couples begin to view their relationship more realistically and to discuss relationship issues. Designed to be used effectively by a counselor with a minimum amount of training. Typically used with an individual couple but may be administered and interpreted in a group setting. Appropriate uses of the instrument include

discussion of relationship strengths and areas that need work, awareness of various aspects of a couple's relationship, an aid in the initial assessment of the couple, and determination of the most problematic areas and issues and of the need for further counseling.

AN ACCESSION NUMBER: TC015208 ETS 8802.
TI TITLE: Prepare, Revised Edition.
DT SUBTESTS: Realistic Expectations; Personality Issues; Communication; Conflict Resolution; Financial Management; Leisure Activities; Sexual Relationship; Children and Marriage; Family and Friends; Equalitarian Roles; Religious Orientation; Idealistic Distortion; Family Cohesion; Family Adaptability.
AU AUTHOR: Olson-David-H; And Others.
YR YEAR: 87.
AV AVAILABILITY: Prepare-Enrich, Inc.; PO Box 190; Minneapolis, MN 55458-0190.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 125.
AB ABSTRACT: Designed for use in preparation for marriage. A premarital inventory for use with couples without children. Focuses on critical issues so that engaged couples begin to view their relationship more realistically and to discuss relationship issues. Designed to be used effectively by a counselor with a minimum amount of training. Typically used with an individual couple, but may be administered and interpreted in a group setting. Appropriate uses of the instrument include discussion of relationship strengths and areas that need work, awareness of various aspects of a couple's relationship, an aid in the initial assessment of the couple, and determination of the most problematic areas and issues and of the need for further counseling.

AN ACCESSION NUMBER: TC015190 ETS 8802.
TI TITLE: Help for Special Preschoolers: Assessment Checklist, Ages 3-6.
AU INSTITUTIONAL AUTHOR: Santa Cruz County Office of Education, CA.
YR YEAR: 87.
AV AVAILABILITY: VORT Corporation; PO Box 60132; Palo Alto, CA 94306.
TG TARGET AUDIENCE: AGE 3-6.
NT NOTES:
TIME: 120; approx.
ITEMS: 625.
AB ABSTRACT: An assessment of the developmental skills of disabled and non-disabled preschool children. Covers 625 skills in 28 separate Goal Areas which are clustered into five major developmental areas of Self Help, Motor, Communication, Social, and Cognitive Skills. Intended to be used as a practical tool for identifying needs, setting objectives, and tracking and commenting on individual

progress. The skills covered are developmentally sequenced and the age ranges represent "normal" developmental milestones. The majority of the skills can be assessed through observation, unobtrusive play interaction, and parent interviews.

AN ACCESSION NUMBER: TC015179 ETS 8802.
TI TITLE: Parent Report of Child Behavior Toward Parent Inventory.
DT SUBTESTS: Demanding His Way; Control Through Guilt; Demanding Things; Assertiveness; Resists Control; Passive Protest; Inconsiderateness; Control Through Positive Affect; Control Through Comparison; Demanding Attention; Obedience; Control Through Withdrawal of Relation; Avoid Affection; Avoid Shared Activity; Resists Shared Activity; Resists Affection; Demonstrates Competence; Parent Centered; Shows Affection; Responsiveness to Affection; Initiating Sharing; Communication; Independence in Deciding; Dependency in Doing; Independence in Doing; Dependency in Deciding; Active Concern; Considerateness; Conscience; Active Helpfulness; Passive Helpfulness.
AU AUTHOR: Schaefer-Earl-S.
YR YEAR: 75.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 155.
AB ABSTRACT: Questionnaire designed to obtain data on children's behavior in parent-child interactions from the perspective of the parent. Used to complement existing methods of collecting data on parent-child interactions based on children's perceptions. Factor analysis of the rating scale indicates five factors: attempts to control parent; avoids and resists affection and shared activity; independence vs. dependence in deciding and doing things; prosocial behavior I, active concern and considerateness; and prosocial behavior II, active and passive helpfulness. A shorter 25-item version is also available and consists of five five-item scales: instrumental independence; positive involvement; compliance-obedience; resisting-controlling; and detachment-distance (1977).

AN ACCESSION NUMBER: TC015168 ETS 8802.
TI TITLE: Negotiating Style.
AU AUTHOR: Brewer-James-H.
YR YEAR: 84.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 16.

AB ABSTRACT: Designed to determine the respondent's style for use in training. Styles consist of "Pushy", "Stand Pat", "Buddy", "Check All". Self-scored and interpreted. Each person selects items that reflect their behavior patterns.

AN ACCESSION NUMBER: TC015167 ETS 8802.
TI TITLE: Negotiating Style Profile.
AU AUTHOR: Glaser-Rollin; Glaser-Christine.
YR YEAR: 86.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 15.
ITEMS: 30.
AB ABSTRACT: Identifies preferences for five different negotiating styles: win/lose, accommodate, withdraw, compromise, collaborate. Self-administered, scored, and interpreted. Respondents indicate which of seven choices from strongly agree to strongly disagree reflect their style as described by items detailing behaviors expressed during negotiations. See Negotiating Style Profile-Other (TC 015 166) for peer evaluation.

AN ACCESSION NUMBER: TC015166 ETS 8802.
TI TITLE: Negotiating Style Profile - Other.
AU AUTHOR: Glaser-Rollin; Glaser-Christine.
YR YEAR: 86.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 30.
AB ABSTRACT: A rating scale designed to indicate peers' perceptions of a supervisor or administrator's negotiating styles: win/lose, accommodate, withdraw, compromise, collaborate. Respondents indicate whether they strongly agree to strongly disagree on a seven-point scale with behaviors descriptive of negotiating styles. See Negotiating Style Profile (TC 015 167) for a self-evaluation form.

AN ACCESSION NUMBER: TC015163 ETS 8802.
TI TITLE: Communication Style.
AU AUTHOR: Brewer-James-H.
YR YEAR: 84.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:

TIME: 20.
ITEMS: 18.
AB ABSTRACT: Designed to assess the communication style of those in leadership positions. Four major styles are identified: directive, talkative, sincere, organized. Designed for use by counselors or training personnel prior to management development sessions.

AN ACCESSION NUMBER: TC015162 ETS 8802.
TI TITLE: Performance Appraisal Skills Inventory.
AU AUTHOR: Phillips-Kenneth-R.
YR YEAR: 87.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
ITEMS: 18.
AB ABSTRACT: This instrument provides eighteen performance appraisal situations. Respondent selects from four possible solutions. These indicate the respondent's overall effectiveness in handling performance appraisal interviews and point out specific skills. Situations are set up to help a manager view the meeting as a six-step process to conducting meetings more effectively.

AN ACCESSION NUMBER: TC015115 ETS 8710.
TI TITLE: Dealing with Feelings.
AU AUTHOR: Sashkin-Marshall.
YR YEAR: 87.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20.
ITEMS: 40.
AB ABSTRACT: A self-assessment that helps individuals determine how they handle their feelings that may be causes of problems. Based on a model of how people receive information from the environment, reflect on the information, and respond to information received and reflected on. Four scores are developed: effectiveness, receiving, reflecting, and responding. Useful for communication skills training, self study, counseling, team building, interpersonal skills development and career development.

AN ACCESSION NUMBER: TC015114 ETS 8710.
TI TITLE: Nonverbal Sensitivity Indicator.
AU AUTHOR: Glaser-Rollin.
YR YEAR: 83.
AV AVAILABILITY: Organization Design and Development; 2002 Renaissance

Blvd., Suite 100; King of Prussia, PA 19406.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 50.
AB ABSTRACT: Designed to help individuals assess their awareness of nonverbal communication such as body movements, gestures, facial expressions, space and territory, etc. The respondents write a short description of the probable meaning of a statement describing a nonverbal behavior and then describe their response to it.

AN ACCESSION NUMBER: TC015106 ETS 8710.
TI TITLE: The Couples Brain Map Questionnaire.
DT SUBTESTS: Pursue; Organize; Explore; Preserve.
AU INSTITUTIONAL AUTHOR: Brain Technologies Corporation, Ft. Collins, CO.
YR YEAR: 86.
AV AVAILABILITY: Brain Technologies Corporation; 414 Buckeye Street, Ft. Collins, CO 80524.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 63.
AB ABSTRACT: Designed to assist couples in understanding one another in order to form a consensual situation or world where differing individuals can bridge differences. A profile is constructed which shows whether respondents are: organizers/analyzers; creators/visionaries; doers/competitors; believers/counselors. The profile is used to discuss similarities and differences; situations that are avoided; negotiating; communicating. Based on theories related to hemispheric dominance. Self-scored and interpreted.

AN ACCESSION NUMBER: TC015105 ETS 8710.
TI TITLE: The Brain Map.
AU INSTITUTIONAL AUTHOR: Brain Technologies Corporation, Ft. Collins, CO.
YR YEAR: 85.
AV AVAILABILITY: Brain Technologies Corporation; 414 Buckeye Street, Ft. Collins, CO 80524.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 25.
ITEMS: 63.
AB ABSTRACT: Described as a biologically-based educational testing instrument. It is designed for use in training, consulting and counseling clients. Uses hemispheric dominance theories to determine personality or personal style including: accommodating, alternating, solving, relating, acting, directing and shaping. A profile is developed by each respondent. Self-scored and interpreted.

AN ACCESSION NUMBER: TC015080 ETS 8710.
TI TITLE: Family Assessment Device, Version 3.
AU AUTHOR: Epstein-Nathan-B; And Others.
YR YEAR: 83.
AV AVAILABILITY: Brown University/Butler Hospital Family Research Program; Butler Hospital, 345 Blackstone Road, Providence, RI 02906.
TG TARGET AUDIENCE: AGE 12-17, Adults.
NT NOTES:
TIME: 20; approx.
ITEMS: 60.
AB ABSTRACT: A 60-item questionnaire used to assess family functioning. Meant to be used as a screening device, it allows therapists or researchers to identify problem areas in a simple and efficient manner. Measures family members' respective perceptions of their family. These perceptions are divided into seven dimensions: problem solving, communication, role, affective responsiveness, affective involvement, behavior control and general functioning. Can be used with a variety of family situations, including families of patients with affective or physical disorders, psychotic patients, children with behavior disorders and families without any specific problem. Based on the McMaster Model of Family Functioning.

AN ACCESSION NUMBER: TC015069 ETS 8710.
TI TITLE: Family Inventory of Resources for Management.
DT SUBTESTS: Esteem and Communication; Mastery and Health; Extended Family Social Support; Financial Well-Being; Sources of Financial Support; Social Desirability Scale.
AU AUTHOR: McCubbin-Hamilton-I; Comeau-Joan.
YR YEAR: 83.
AV AVAILABILITY: McCubbin, H.I.; Thompson, Anne I. Family Assessment Inventories for Research and Practice. Madison: University of Wisconsin, 1987.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 69.
AB ABSTRACT: This inventory was developed to describe or predict how a family adapts to stressful events. It is based on a model which describes resources a family has, does not have, or has depleted. Resources refer to qualities or benefits that are available to family members in need, including financial, educational, health, and personality characteristics of family members.

AN ACCESSION NUMBER: TC015012 ETS 8710.
TI TITLE: Individual-Team-Organization Survey.
AU AUTHOR: Anderson-Will.
YR YEAR: 87.
AV AVAILABILITY: University Associates; 8517 Production Avenue, San Diego, CA 92121.

TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 56.
AB ABSTRACT: Designed to create an awareness of differences in perceptions of employees concerning how various parts of the organization work together through hidden agreements. Items relate to the individual, the team, and the organization. Each respondent indicates the frequency of behaviors related to role clarity, job satisfaction, rewards, communication, collaboration, time management, risk taking, employee assistance, influence, purpose, leadership, meeting effectiveness, conflict management, problem solving, productivity, planning, structure, procedures, climate, stress. This scale is available in The 1987 Annual: Developing Human Resources.

AN ACCESSION NUMBER: TC015010 ETS 8710.
TI TITLE: Communication Congruence Inventory.
AU AUTHOR: Sashkin-Marshall; Goodstein-Leonard.
YR YEAR: 87.
AV AVAILABILITY: University Associates; 8517 Production Avenue, San Diego, CA 92121.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 15.
AB ABSTRACT: A measure of which of three major sensory systems a person prefers to think and communicate in: seeing, hearing, feeling (neurolinguistic programming). Said to be useful for improving communication congruence between consultants and clients. A counselor selects from several responses, one which matches the sensory content of a client's statement. This scale is available in "The 1987 Annual: Developing Human Resource.".

AN ACCESSION NUMBER: TC015008 ETS 8710.
TI TITLE: Bay Area Functional Performance Inventory.
DT SUBTESTS: Memory for Written and Verbal Instructions; Organization of Time and Materials; Attention Span; Evidence of Thought Disorder; Ability to Abstract; Task Completion; Errors; Efficiency; Motivation and Compliance; Frustration Tolerance; Self Confidence; General Affective and Behavioral Impression; Verbal Communication; Psychomotor Behavior; Socially Appropriate Behavior; Response to Authority Figures; Independence/Dependence; Work with Others; Group Participation.
AU AUTHOR: Williams-Susan-Lang; Bloomer-Judith.
YR YEAR: 87.
AV AVAILABILITY: Consulting Psychologists Press; 3808 Bayshore Rd., P.O. Box 10096, Palo Alto, CA 94303.
TG TARGET AUDIENCE: AGE 17, Adults.
NT NOTES:
TIME: 45.

AB ABSTRACT: This standardized instrument is designed to measure skills and abilities necessary for functioning in everyday living activities, performing goal-directed and task-oriented activities as well as maintaining social relations with others. For use in occupational therapy or other rehabilitation and treatment programs. The TOA covers cognitive, affective, and performance areas of functioning evaluated in the context of completing five specific tasks. The Social Interaction Scale (SIS) evaluates seven parameters of social behavior observed in five social settings: one-to-one, mealtime, instructional group, structured task, or structured verbal group. Norms are available for males and females as patients in a psychiatric hospital. May be used with psychiatric patients, neurological patients, and mentally retarded adults. Norms are not included for these groups at this time.

AN ACCESSION NUMBER: TC014929 ETS 8802.
TI TITLE: Innovativeness Scale.
AU AUTHOR: Hurt-H-Thomas; And Others.
YR YEAR: 77.
AV AVAILABILITY: Human Communication Research; v4 n1 p58-65 Fall 1977.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 20.
AB ABSTRACT: Behavior rating scale which measures an individual's innovativeness. A Likert Scale is used for subjects to perform a self evaluation. Information on construct validity and predictive validity included. Has applications for communication research.

AN ACCESSION NUMBER: TC014909 ETS 8705.
TI TITLE: La Monica Empathy Profile.
AU AUTHOR: La-Monica-Elaine-L.
YR YEAR: 86.
AV AVAILABILITY: Xicom; Sterling Forest, Tuxedo, NY 10987.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 30.
AB ABSTRACT: A self-rating scale designed to assess an individual's level of empathy on five modes: Nonverbal Behavior; Perceiving Feelings and Listening; Responding Verbally; Respect of Self and Others; and Openness, Honesty and Flexibility. Useful in helping an individual understand his or her profile. Using this knowledge, he or she can then develop the skills needed to increase effective communication. Targeted at professionals in any field, but can be used by any adult interested in his or her empathy characteristics.

AN ACCESSION NUMBER: TC014819 ETS 8705.
TI TITLE: Battelle Developmental Inventory Screening Test.
DT SUBTESTS: Personal-Social; Adaptive; Gross Motor; Fine Motor; Motor; Receptive; Expressive; Communication; Cognitive.
AU AUTHOR: Svinicki-John.
YR YEAR: 84.
AV AVAILABILITY: DLM Teaching Resources; One DLM Park, Allen, TX 75002.
TG TARGET AUDIENCE: AGE 0-8.
NT NOTES:
TIME: 20.
ITEMS: 96.
AB ABSTRACT: This inventory is standardized and individually administered to assess developmental skills. It is for use primarily with non-handicapped children. Some tasks are added for use with a handicapped population. Used as a general screening tool, to monitor student progress, and to identify developmentally delayed children.

AN ACCESSION NUMBER: TC014813 ETS 8705.
TI TITLE: Inventory For Client and Agency Planning.
DT SUBTESTS: Motor Skills; Social and Communicaton Skills; Personal Living Skills; Community Living Skills; Descriptive Information; Diagnostic Status; Functional Limitations and Needed Assistance; Problem Behavior; Residential Placement; Daytime Program; Support Services; Social and Leisure Activities; Maladaptive Index.
AU AUTHOR: Bruininks-Robert-H; And Others.
YR YEAR: 86.
AV AVAILABILITY: DLM Teaching Resources; One DLM Park, Allen, TX 75002.
TG TARGET AUDIENCE: AGE 0-17, Adults, Older Adults.
NT NOTES:
TIME: 45.
AB ABSTRACT: This inventory is designed for use in the collection of data about clients in a class, program, school, agency or care-taking facility. It may be used to facilitate program evaluation in educational or human service agencies. It is used with individuals having moderate to severe disabilities, or mental illness and with geriatric patients. It covers: diagnosis and health status, adaptive behavior, problem behaviors, service history, residential placement and projected service needs. It is nationally standardized and is related statistically to the Woodcock Johnson Psychoeducational Battery.

AN ACCESSION NUMBER: TC014809 ETS 8705.
TI TITLE: The OD Kit.
AU INSTITUTIONAL AUTHOR: Training House, Inc., Princeton, NJ.
YR YEAR: 84.
AV AVAILABILITY: Training House, Inc.; P.O. Box 3090; Princeton, NJ 08543.
TG TARGET AUDIENCE: Adults.

AB ABSTRACT: This kit includes assessments, surveys, and self-inventory exercises for use in training sessions; to identify strengths and weaknesses of a work group during the needs analysis that precedes a management development program; for personnel management, and career planning. Instruments cover: organizational climate, time management, motivation, leadership, management style, work attitudes, productivity, communication, performance review, job orientation, career planning goals.

AN ACCESSION NUMBER: TC014762 ETS 8705.
TI TITLE: Vocational Assessment and Curriculum Guide.
DT SUBTESTS: Attendance/Endurance; Independence; Production; Learning; Behavior; Communication Skills; Social Skills; Gromming/Eating; Reading/Writing; Math.
AU AUTHOR: Rusch-Frank-R; And Others.
YR YEAR: 82.
AV AVAILABILITY: J.E. Stewart Teaching Tools; 18518 Kenlake Place North, Seattle, WA 98155.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 49.
AB ABSTRACT: Vocational assessment tool based on training goals for persons in occupations such as light industrial, food service, janitorial service, and maid service. Can assist vocational evaluators, teachers, trainers, coordinators, and administrative personnel in developing effective training programs for handicapped persons. Primary purposes of inventory are to assess and identify deficits in skill in terms of competitive employment expectations, to prescribe training goals to reduce the deficits identified, and to evaluate the effectiveness of the program by reassessing the worker after training.

AN ACCESSION NUMBER: TC014761 ETS 8705.
TI TITLE: Prevocational Assessment and Curriculum Guide.
DT SUBTESTS: Attendance/Endurance; Independence; Production; Learning; Behavior; Communication; Social Skills; Grooming/Eating; Toileting.
AU AUTHOR: Mithaug-Dennis-E; And Others.
YR YEAR: 78.
AV AVAILABILITY: J.E. Stewart Teaching Tools; 18518 Kenlake Place North, Seattle, WA 98155.
TG TARGET AUDIENCE: AGE 10-17, Adults.
NT NOTES:
ITEMS: 46.
AB ABSTRACT: This guide is designed for use while developing training programs for handicapped persons. It is used to: assess and identify their prevocational training needs, analyze behavior and skill deficiencies prior to sheltered employment, prescribe training

goals to reduce deficits, evaluate client performance after training. Covers such behaviors as independence from supervision, distractibility, safety, sorting skills, accuracy, learning rate, following directions.

AN ACCESSION NUMBER: TC014520 ETS 8904.
TI TITLE: Parental Response Inventory, Revised.
AU AUTHOR: Miller-Thomas-W.
YR YEAR: 86.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 12.
AB ABSTRACT: This instrument is designed to determine which of a series of situations causes parents to feel they are experiencing difficulty in responding to their child. It discriminates between those who respond with descriptive statements about the child's behavior rather than judgmental statements. High score indicates the use of more descriptive statements. Data are available on responses of child psychologists, police, inner-city mothers, suburban mothers, teachers, and undergraduate students.

AN ACCESSION NUMBER: TC010587 ETS 8705.
TI TITLE: Functional Communication Profile.
AU INSTITUTIONAL AUTHOR: Institute of Rehabilitation Medicine, New York University Medical Center, NY.
YR YEAR: 69.
AV AVAILABILITY: Institute of Rehabilitation Medicine, New York University Medical Center, Education Center Co-op Care Bldg., 530 First Ave., New York, NY 10016.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 45.
AB ABSTRACT: Designed for use as part of a battery of tests, in the evaluation of aphasic adults. The test consists of a list of communication behaviors used in everyday life, such as handling money, and telephone use. Its purpose is to gather information about a patient's language function, of a descriptive nature only. It does not refer to symptomatology or diagnosis.

AN ACCESSION NUMBER: TC014777 ETS 8609.
TI TITLE: Teacher Communication Style.
AU AUTHOR: Kearney-Patricia.
YR YEAR: 85.
AV AVAILABILITY: ERIC Document Reporoduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 257 141; 28 pages).
GL GRADE LEVEL: Higher Education.
NT NOTES:
ITEMS: 36.
AB ABSTRACT: A measure of student perceptions of the teacher as a communicator in two dimensions: assertiveness and responsiveness and versatility. Assertiveness is described as teacher control, responsiveness as statements about emotional, sensitive behavior and versatility as adaptability to student needs.

AN ACCESSION NUMBER: TC014716 ETS 8609.
TI TITLE: Adaptive Behavior Inventory.
DT SUBTESTS: Self Care Skills; Communication Skills; Social Skills; Academic Skills; Occupational Skills.
AU AUTHOR: Brown-Linda; Leigh-James-E.
YR YEAR: 86.
AV AVAILABILITY: Pro-Ed; 8700 Shoal Creek Blvd., Austin, TX 78758-6897.
TG TARGET AUDIENCE: AGE 5-17, Adults.
NT NOTES:
ITEMS: 150.
AB ABSTRACT: Norm-referenced test consisting of five subtests designed to aid in the assessment of students suspected of being mentally retarded or otherwise developmentally disabled. Appropriate for use with mentally retarded students from ages 6 through 18 and with students of normal or better intelligence from ages 5 through 18. Is used to evaluate student's day-to-day ability to take care of himsef/herself, communicate with others, interact socially, perform academic tasks, and perform work-related prevocational tasks. The evaluator or respondent is the classroom teacher or other professional who has regular, relevant contact with the student being assessed. The ABI is meant to supplement or complement other data, including intelligence quotients, that are gathered in the course of clinical assessment. There is also a 50-item short form which can be used by professionals to conduct a primary screening to reevaluate students already in special education programs, or to investigate overall adaptive behavior in research studies.

AN ACCESSION NUMBER: TC014642 ETS 8609.
TI TITLE: Student Teaching Triad Communication Survey.
AU AUTHOR: McIntyre-D-John; Norris-William-R.
AV AVAILABILITY: ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 251 420; 16 pages).

GL GRADE LEVEL: Higher Education.
NT NOTES:
ITEMS: 20.
AB ABSTRACT: A training instrument for use by cooperating teachers and university supervisors which examines willingness to give and receive feedback from their students and each other. Each question is a statement of a situation in which there is potential for conflict or misunderstanding. Respondents indicate which of two alternative solutions they prefer because of its similarity to their own behavior. Scoring provides a profile of the individual's receptivity and openness to full communication.

AN ACCESSION NUMBER: TC014638 ETS 8609.
TI TITLE: Communicator Style.
AU AUTHOR: Cocetti-Robert-A.
YR YEAR: 85.
AV AVAILABILITY: ERIC Document Reproduction Serrvice (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 257 141; 28 pages).
GL GRADE LEVEL: Higher Education.
NT NOTES:
ITEMS: 36.
AB ABSTRACT: This rating scale is designed to describe a teacher's communication style as perceived by students. Two dimensions of social style are covered: assertiveness (teacher control) and responsiveness, and a third dimension, versatility (teacher adaptability to student needs). An additional ten items are concerned with the content of the course itself.

AN ACCESSION NUMBER: TC014585 ETS 8609.
TI TITLE: Communication Competency Assessment Instrument.
AU AUTHOR: Rubin-Rebecca-B.
YR YEAR: 82.
AV AVAILABILITY: Speech Communication Association; 5105 Backlick Road, Suite E, Annandale, VA 22003.
GL GRADE LEVEL: Higher Education.
NT NOTES:
TIME: 30.
ITEMS: 19.
AB ABSTRACT: A rating instrument designed to assess college students' communication skills, i.e., their ability to speak, listen and relate to others within the college classroom and with advisors, peers, etc. Four main competence areas are: Communication Codes, Oral Messages Evaluation, Basic Speech Communication Skills, and Human Relations. Nineteen skills are covered within these areas. All student responses to administrator's prompts, or to videotape, are oral or nonverbal.

AN ACCESSION NUMBER: TC014563 ETS 8609.
TI TITLE: Speech Dialect Attitudinal Scale.
AU AUTHOR: Mulac-Anthony.
YR YEAR: 74.
AV AVAILABILITY: Anthony Mulac; Communication Studies Program, University of California, Santa Barbara, CA 93106.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 12.
AB ABSTRACT: A semantic differential consisting of twelve pairs of bi-polar adjectives evaluated on a seven-point scale. It is designed to quantify listener attitudes that result from variations in the dialect of a speaker. Factor analysis identified three independent dimensions: socio-intellectual status, aesthetic quality, and dynamism.

AN ACCESSION NUMBER: TC014510 ETS 8605.
TI TITLE: Achievement Identification Measure.
DT SUBTESTS: Competition; Responsibility; Control; Achievement; Communication; Respect.
AU AUTHOR: Rimm-Sylvia-B.
YR YEAR: 85.
AV AVAILABILITY: Educational Assessment Service; W6050 Apple Rd., Watertown, WI 53094.
GL GRADE LEVEL: K; 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
NT NOTES:
TIME: 20; approx.
ITEMS: 77.
AB ABSTRACT: Developed to identify students who have characteristics of underachievers. Purpose of inventory is to determine the degree to which children exhibit the characteristics of underachievers, so that preventive or remedial efforts can be administered. Parents complete the inventory by marking the responses that best describe their child's present behavior and environment. There is no time limit for completing the questionnaire. It usually takes about 20 minutes for each child.

AN ACCESSION NUMBER: TC014472 ETS 8605.
TI TITLE: CST: Comprehensive Screening Tool for Determining Optimal Communication Mode.
DT SUBTESTS: Oral Skills; Manual Skills; Pictographic Skills.
AU AUTHOR: House-Linda-Infante; Rogerson-Brenda-S.
YR YEAR: 84.
AV AVAILABILITY: United Educational Services; P.O. Box 1099, Buffalo, NY 14224.
TG TARGET AUDIENCE: AGE 1-17, Adults, Older Adults.
NT NOTES:
TIME: 45; approx.
AB ABSTRACT: Designed to assess the communicative behaviors of

verbally limited or non-speaking persons. Usually client's functional communication deficit is secondary to other impairments, such as mental retardation, cerebral palsy, or other neurological problems. Serves as a tool for the speech language pathologist to use to evaluate non-speaking clients. Includes tasks which evaluate client's neurological, motoric, cognitive, and social-communicative behaviors in relation to his or her's potential for developing a functional communication system. Three major areas are assessed. The Oral Skills Battery consists of three subtests: pre-speech and oral awareness, pre-articulatory and articulatory skills, and auditory awareness. The Manual Skills Battery includes subtests for manual training prerequisites, movement patterning, and cognitive correlates for manual communication. The Pictographic Skills Battery also has three subtests: visual training prerequisites, attending behavior and accuracy of movement, and cognitive correlates for pictographic skills.

AN ACCESSION NUMBER: TC014444 ETS 8605.
TI TITLE: Language System Diagnostic Instrument.
AU AUTHOR: Torres-Cresencio.
AV AVAILABILITY: Pfeiffer, J. William; Goodstein, Leonard D., eds. The 1986 Annual: Developing Human Resources. San Diego: University Associates, 1986.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 5.
ITEMS: 25.
AB ABSTRACT: Three-part, self-scored assessment of word preferences used to describe language representational systems in the NLP model of Bandler and Grinder. Basic premise of NLP model is that people perceive the world through information filtered through their sensory systems. Distinctions people make concerning both internal and external environments are represented by three sensory systems: visual, auditory, and kinesthetic. Items in each part of the inventory measure respondent's preference for categories of words with the visual, auditory, or kinesthetic dimenstion. The inventory is intended for professional development work and is not intended for in-depth personal growth or therapeutic work. The instrument is contained in The 1986 Annual: Developing Human Resources available from University Associates, 8517 Production Avenue, San Diego, CA 92121.

AN ACCESSION NUMBER: TC014271 ETS 8605.
TI TITLE: Affective Communication Test.
AU AUTHOR: Friedman-Howard-S; And Others.
YR YEAR: 80.
AV AVAILABILITY: Journal of Personality and Social Psychology; v39 n2 p333-51; 1980.
TG TARGET AUDIENCE: Adults.

NT NOTES:
ITEMS: 13.
AB ABSTRACT: A measure of nonverbal emotional expressiveness sometimes called "charisma." It encompasses the use of facial expressions, voice, gestures and body movements to transmit emotions. The measure is a paper and pencil self report of the extent to which each statement is true of the respondent on a nine-point scale, e.g., "When I hear good dance music, I can hardly keep still.".

AN ACCESSION NUMBER: TC014034 ETS 8602.
TI TITLE: Language Attitude Inventory.
AU AUTHOR: Byrd-Marquita; Williams-Hampton-S.
YR YEAR: 81.
AV AVAILABILITY: ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 213 062; 15 pages).
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 15.
AB ABSTRACT: A measure of teacher attitudes toward the use of Black dialect. Covers teacher perceptions of the dialect itself and their perceptions of the usage of Black dialect and its effects on students in the classroom.

AN ACCESSION NUMBER: TC013900 ETS 8503.
TI TITLE: Certification Examination for Business Communicators.
AU INSTITUTIONAL AUTHOR: Business/Professional Advertising Association, New York, NY.
YR YEAR: 78.
AV AVAILABILITY: Business Profesional Advertising Association; 205 East 42nd Street, New York, NY 10017.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 180.
AB ABSTRACT: The certification examination demonstrates the professional competence of the marketing communicator. The examination is multiple-choice and covers the following areas: advertising planning and budgeting, advertising agency practices, media selection and evaluation, advertising measurement and accountability, creative fundamentals, legal and ethical considerations, and sales promotion techniques. Candidate must have eight years experience related to the field of business/professional marketing communications. Up to four years of college education in any subject area may be substituted for an equivalent amount of work experience.

AN ACCESSION NUMBER: TC013769 ETS 8503.
TI TITLE: Educational Administrator Effectiveness Profile.
DT SUBTESTS: Setting Goals and Objectives; Planning; Making Decisions and Solving Problems; Managing Business and Fiscal Affairs; Assessing Progress; Delegating Responsibilities; Communicating; Building and Maintaining Relationships; Demonstrating Professional Commitment; Improving Instruction; Developing Staff.
AU INSTITUTIONAL AUTHOR: Human Synergistics, Plymouth, MI.
YR YEAR: 84.
AV AVAILABILITY: Human Synergistics; 39819 Plymouth Road, Plymouth, MI 48170.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 30; approx.
ITEMS: 120.
AB ABSTRACT: The Educational Administrator Effectiveness Profile (EAEP) is a self-diagnostic instrument designed to assist elementary, secondary, and central office public school administrators in assessing eleven key skill/behavior areas which are essential to their effectiveness. The eleven areas are: setting goals and objectives, planning, making decisions and solving problems, managing business and fiscal affairs, assessing progress, delegating responsibilities, communicating, building and maintaining relationships, demonstrating professional commitment, improving instruction, and developing staff. In addition to the questionnaire for the administrator, there are five instruments which assess the same skill/behavior areas to be completed by individuals chosen by the administrator who know his/her administrative role. Based on the feedback, a self-improvement program can be designed to strengthen weak areas. A 7-point rating scale is used, ranging from almost never to always. The development of this instrument was sponsored by the Danforth Foundation.

AN ACCESSION NUMBER: TC013717 ETS 8503.
TI TITLE: Continuing Education Assessment Inventory for Mentally Retarded Adults, Second Revised Edition.
AU INSTITUTIONAL AUTHOR: Dr. Gertrude A. Barber Center, Erie, PA.
YR YEAR: 82.
AV AVAILABILITY: The Barber Center Press; 136 East Avenue, Erie, PA 16507.
TG TARGET AUDIENCE: AGE 12-17, Adults.
AB ABSTRACT: Designed to measure development of somatic, personal, social and vocational capabilities of mentally retarded teenagers and adults. Geared toward a population which has not yet reached minimal development in vocational independence and/or personal and social skills and who are found in work activity centers and adult day care centers. CEAI identifies seven major competencies:

independence, leisure time, pre-vocational, self-care, mobility, communication, and personal and social development. These seven competencies are divided into 34 specific skill areas which are subdivided into 434 specific skills.

AN ACCESSION NUMBER: TC013658 ETS 8503.
TI TITLE: Battelle Developmental Inventory.
DT SUBTESTS: Personal-Social; Adaptive; Motor; Communication; Cognitive.
AU AUTHOR: Svinicki-John.
YR YEAR: 84.
AV AVAILABILITY: DLM Teaching Resources; P.O. Box 4000; One DLM Park, Allen, TX 75002.
TG TARGET AUDIENCE: AGE 0-8.
NT NOTES:
TIME: 120; approx.
ITEMS: 341.
AB ABSTRACT: Standardized individually administered assessment battery of key developmental skills in children up to age 8. Primarily for use by infant, preschool, and primary teachers and special education teachers. May also be used by speech pathologists, psychologists, and other clinicians to assess functional abilities in young handicapped and non-handicapped children. BDI is behaviorally based and provides a method to determine in which areas of development a child needs to be comprehensively assessed. Data are collected by structured test format, interviews with parents, caregivers or teachers, and observation of the child in a natural setting. Serves four specific purposes: assessment and identification of the handicapped child, assessment of the non-handicapped child, planning and providing instruction, and evaluation of groups of handicapped children. Within each of the five domains assessed, items are grouped by specific skill areas. Useful in developing individualized education programs.

AN ACCESSION NUMBER: TC013500 ETS 8405.
TI TITLE: Brief Index of Adaptive Behavior.
DT SUBTESTS: Independent Functioning; Socialization; Communication.
AU AUTHOR: McCallum-R-Steve; And Others.
YR YEAR: 84.
AV AVAILABILITY: Scholastic Testing Service; 480 Meyer Road, Bensenville, IL 60106.
TG TARGET AUDIENCE: AGE 5-17.
NT NOTES:
ITEMS: 39.
AB ABSTRACT: Developed to provide a quick assessment of children's and adolescents' adaptive behavior. May be an acceptable measure of

adaptive behavior in non-borderline cases so that for children who demonstrate well-developed adaptive skills upon screening may not need to be assessed by a lengthy measure. This rating scale is to be completed by a third party, preferably a teacher or parent.

AN ACCESSION NUMBER: TC012998 ETS 8405.
TI TITLE: Styles Profile of Interaction Roles in Organizations.
AU AUTHOR: Pareek-Udal.
YR YEAR: 84.
AV AVAILABILITY: University Associates, Inc.; 8517 Production Avenue, P.O. Box 26240; San Diego, CA 92126.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 36.
AB ABSTRACT: Designed for use in management training programs. A manager can examine the operating effectiveness scores for each of his or her transactional analysis ego states. The ego states are supportive, normative, problem solving, innovating, confronting, and resilient. This instrument is available in the 1984 Annual Handbook for Group Facilitators.

AN ACCESSION NUMBER: TC012997 ETS 8405.
TI TITLE: Communication Climate Inventory.
DT SUBTESTS: Defensive Climate; Supportive Climate.
AU AUTHOR: Costigan-James-I; Schmeidler-Martha-A.
YR YEAR: 84.
AV AVAILABILITY: University Associates, Inc.; 8517 Production Avenue, P.O. Box 26240; San Diego, CA 92126.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 36.
AB ABSTRACT: Designed to measure an organization's communication environment. Employees are asked to rate supervisor's communication methods on a Likert scale. This instrument is available in the 1984 Annual Handbook for Group Facilitators.

AN ACCESSION NUMBER: TC012973 ETS 8405.
TI TITLE: Organizational Norms Opinionnaire.
DT SUBTESTS: Organizational/Personal Pride; Performance/Excellence; Teamwork/Communication; Leadership/Supervision; Profitability/Cost Effectiveness; Colleague/Associate Relations; Customer/Client Relations; Innovativeness/Creativity; Training/Development; Candor/Openness.
AU AUTHOR: Alexander-Mark.
YR YEAR: 78.
AV AVAILABILITY: University Associates, Inc.; 8517 Production Avenue, P.O. Box 26240; San Diego, CA 92126.
TG TARGET AUDIENCE: Adults.

NT NOTES:
ITEMS: 42.
AB ABSTRACT: Designed to identify positive and negative organizational norms of behavior which influence the effectiveness and job satisfaction of employees. This instrument is available in the 1978 Annual Handbook for Group Facilitators.

AN ACCESSION NUMBER: TC012715 ETS 8304.
TI TITLE: Wisconsin Administrative Practice Scale: Special Education.
DT SUBTESTS: Informal Communication; Responsibility Delegation; Parent Involvement; Systems Development; Organizational Change; Child Centeredness; Administrative Control.
AU AUTHOR: Lietz-Jeremy-Jon.
YR YEAR: 75.
AV AVAILABILITY: ERIC Document Reproduction Service; (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 144 945; 22 pages).
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 45; approx.
ITEMS: 162.
AB ABSTRACT: The Wisconsin Administrative Practice Scale: Special Education (WAPS) is a self-administering survey instrument designed to measure implementation of 162 selected administrative practices and policies used to coordinate diagnostic units for handicapped children. Originally developed to measure the implementation of Wisconsin Ch. 115 relating to the education of children with exceptional educational needs, WAPS was subsequently refined to measure 162 general items associated with the development of a quality school-level multidisciplinary diagnostic unit. One hundred thirty-five items are grouped into seven subscales each consisting of 20 items, they are: informal communication, responsibility delegation, parent involvement, systems development, organizational change, child centeredness, and administrative control. The WAPS takes approximately 45 minutes to complete.

AN ACCESSION NUMBER: TC012578 ETS 8304.
TI TITLE: Opener Scale.
AU AUTHOR: Miller-Lynn-Carol; And Others.
YR YEAR: 83.
AV AVAILABILITY: Journal of Personality and Social Psychology; v44 n6 p1234-44; Jun 1983.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 10.
AB ABSTRACT: A measure of the tendency of an individual to "open up"

or elicit intimate disclosures from others. Each item is rated on a five-point Likert scale from strongly agree to strongly disagree. Items cover perceived reactions of others, interest in listening to others, and interpersonal skills.

AN ACCESSION NUMBER: TC012509 ETS 8304.
TI TITLE: Dean Emotional Maturity Scale - A-B Version.
DT SUBTESTS: Stress; Handling Anger; Authority; Integration; Judgement; Heterosexual; Responsibility; Social Poise; Socio-Centeredness; Communication; Self Control.
AU AUTHOR: Dean-Dwight-G.
AV AVAILABILITY: Dwight G. Dean; Department of Sociology and Anthropology, Iowa State University, Ames, IA 50011.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 20.
AB ABSTRACT: A form of the Dean Emotional Maturity Scale (TC 007 351) with a format revised for acquiescent response bias. The original was designed for use in a study of emotional maturity and marital adjustment. Respondents indicate which of a pair of statements they agree with and how strongly they agree.

AN ACCESSION NUMBER: TC012410 ETS 8304.
TI TITLE: Management Development Inventory.
DT SUBTESTS: Goal Setting/Planning/Decision Making; Organizing/Administering; Interaction/Influence/Communication; Motivation/Control.
AU AUTHOR: Daniels-Philip-B; And Others.
YR YEAR: 81.
AV AVAILABILITY: Behavioral Science Resources, Inc.; P.O. Box 411; Provo, UT 84603.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 62.
AB ABSTRACT: A survey instrument for use in management development. Manager is evaluated by supervisor, peers, subordinates and self. Inventory may be manually tabulated or publisher will produce a computerized profile printout.

AN ACCESSION NUMBER: TC012405 ETS 8503.
TI TITLE: Survey of Peer Relations, Form DQ.
AU AUTHOR: Wilson-Clark-L.
YR YEAR: 81.
AV AVAILABILITY: Clark L. Wilson; Box 471; New Canaan, CT 06840.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 80.
AB ABSTRACT: Designed for use by employee, employee's supervisor, and

peers. Each responds to questions covering: organization of work, problem-solving approach, communication, work style, interpersonal skills. All statements are rated on a seven-point scale, indicating the extent to which the statement is true of the individual being rated.

AN ACCESSION NUMBER: TC012346 ETS 8304.
TI TITLE: Teacher Behaviors Inventory.
AU AUTHOR: Murray-Harry-G.
YR YEAR: 83.
AV AVAILABILITY: Journal of Educational Psychology; v74 n1 p138-49; Feb 1983.
GL GRADE LEVEL: Higher Education.
NT NOTES:
ITEMS: 60.
AB ABSTRACT: An observation measure of specific classroom behaviors of college-level instructors that contribute to positive or negative evaluations by students. Areas covered are: speech, nonverbal behavior, explanation, organization, interest, task orientation, rapport and participation.

AN ACCESSION NUMBER: TC012279 ETS 8304.
TI TITLE: Revised Marital Interaction Coding System.
DT SUBTESTS: Husband as Stimulus-Wife as Response; Wife as Stimulus-Husband as Response; Content of Interrupts; Non-Facilitating Behavior; Conditional Probability.
AU AUTHOR: Weiss-Robert-L.
YR YEAR: 79.
AV AVAILABILITY: Robert L. Weiss; Marital Studies, Psychology Department, University of Oregon, Eugene, OR 97403.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Developed to record verbal and nonverbal behaviors that occur as marriage partners attempt to negotiate resolutions of their marital problems in an office setting. Useful before, during and after therapy in followup sessions. Analyzed via computer. Used with video taped interactions.

AN ACCESSION NUMBER: TC012256 ETS 8405.
TI TITLE: Teacher Report of Child Behavior.
DT SUBTESTS: Responsibility; Demanding Attention; Communication; Unfriendliness; Obedience; Passive Protest; Affection; Attempts to Please; Lack of Involvement; Disobedience; Positive Evaluation; Active Aggression; Agreeable Attitude.
AU AUTHOR: Schaefer-Earl; Edgerton-Marianna.
YR YEAR: 79.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service Princeton, NJ 08541.
GL GRADE LEVEL: K; 1; 2; 3; 4; 5; 6.
TG TARGET AUDIENCE: AGE 3-12.
NT NOTES:
ITEMS: 39.
AB ABSTRACT: Scale was first developed during a three-year study of

Parent and Professional Interaction and Involvement to explore relationships between teacher and child. The teacher completes the inventory. It may be used with both handicapped and non-handicapped children.

AN ACCESSION NUMBER: TC012190 ETS 8304.
TI TITLE: Smith-Elliott Listening Test.
DT SUBTESTS: Listen for Feeling; Listen for Content; Listen with the Eyes.
AU AUTHOR: Smith-Bea; Elliott-Teresa-G.
YR YEAR: 80.
AV AVAILABILITY: Learning Dynamics, Inc.; P.O. Box 323; Needham, MA 02192.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 100.
AB ABSTRACT: Assesses one's listening skills via three channels: the emotion underlying the statement, the content of the message, and the facial expressions of the person talking. Requires a cassette tape for administration.

AN ACCESSION NUMBER: TC012055 ETS 8304.
TI TITLE: Counselor and Client Verbal Response Category System. Manual.
AU AUTHOR: Hill-Clara-E; And Others.
YR YEAR: 81.
AV AVAILABILITY: Marathon Consulting and Press; P.O. Box 09189; Columbus, OH 43209-0189.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Analyzes counselor and client verbal behaviors. Behaviors or skills are those which can be operationally defined and observed. Level of analysis is of response type. Fourteen categories of verbal behavior are collapsed into five hierarchical groups. When making judgments, the 14 categories should be used for counselor responses: minimal encourager, silence, approval-reassurance, information, direct guidance, closed question, open question, restatement, reflection, interpretation, confrontation, nonverbal referent, self disclosure, other. Client responses are assigned to one of nine categories: simple response, requests, description, experiencing, exploration of counselor-client relationship, insight, discussion of plans, silence, other.

AN ACCESSION NUMBER: TC012006 ETS 8304.
TI TITLE: Thompson Telephone Work Sample.
DT SUBTESTS: Comprehension of Verbal Information; Comprehension of Written Information; Clerical Ability; Numerical Ability; Computational Skills; Following Instructions; Motor Coordination; Planning and Organization; Neatness and Legibility; Accuracy; Verbal Facility and Expression; Persuasive Skills; Diplomacy and

Tact; Drive and Initiative.
AU AUTHOR: Thompson-Virginia-C.
YR YEAR: 79.
AV AVAILABILITY: Materials Development Center; Work Sample Manual Clearinghouse, Stout Vocational Rehabilitation Institute, School of Education, University of Wisconsin-Stout, Menomonie, WI 54751.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 40.
ITEMS: 25.
AB ABSTRACT: Designed to measure ability to perform interviewing, sales, and customer service work by phone via role-played calls. Emphasis is on abilty to give and collect information persuasively and use sales techniques. Covers ability to comprehend verbal and written information, clerical and numerical abilities, and motor skills.

AN ACCESSION NUMBER: TC011966 ETS 8304.
TI TITLE: Interpersonal Competence Scale.
AU AUTHOR: Stricker-Lawrence-J.
YR YEAR: 80.
AV AVAILABILITY: Research Publications (RR-80-24); Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 30.
ITEMS: 8.
AB ABSTRACT: A measure of interpersonal competence-effectiveness in dealing with people. Based on a videotape presentation of scenes of subordinates speaking with a supervisor in a business setting. Examinees take the role of the supervisor and their taped replies are evaluated on three five-point scales for effectiveness, originality and accuracy by raters. For research use only.

AN ACCESSION NUMBER: TC011916 ETS 8510.
TI TITLE: Audit of Administrator Communication.
AU AUTHOR: Valentine-Jerry.
YR YEAR: 78.
AV AVAILABILITY: Jerry Valentine; 218 Hill Hall, University of Missouri, Columbia, MO 65211.
GL GRADE LEVEL: K; 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
NT NOTES:
ITEMS: 27.
AB ABSTRACT: Designed to provide information about the communication of principals with teachers in an educational setting. May be used as a feedback tool for principals to gain insight into their communicative ability or for research studies in administration and communication. Four factors were identified: affective involver, informer, developer, encourager.

AN ACCESSION NUMBER: TC011858 ETS 8304.
TI TITLE: NTE Specialty Area Tests: Speech Communication.
AU INSTITUTIONAL AUTHOR: Educational Testing Service, Princeton, NJ.
YR YEAR: 82.
AV AVAILABILITY: NTE Programs, Educational Testing Service; CN 6051; Princeton, NJ 08541.
GL GRADE LEVEL: Higher Education.
NT NOTES:
TIME: 120.
ITEMS: 150.
AB ABSTRACT: Part of a standardized, secure measure of academic achievement for college students in, or completing, teacher education programs. Used by associations, school systems, state agencies, and institutions, for decisions about the certification and selection of teachers. One of 27 tests measuring understanding of the content and methods applicable to teaching in subject areas. This test covers: interpersonal communication, small group communication, public speaking, mass communication, play production, oral interpretation, forensics, professional concerns.

AN ACCESSION NUMBER: TC011837 ETS 8304.
TI TITLE: NTE Specialty Area Tests: Business Education.
AU INSTITUTIONAL AUTHOR: Educational Testing Service, Princeton, NJ.
YR YEAR: 82.
AV AVAILABILITY: NTE Programs, Educational Testing Service; CN 6051; Princeton, NJ 08541.
GL GRADE LEVEL: Higher Education.
NT NOTES:
TIME: 120.
AB ABSTRACT: Part of a standardized, secure measure of academic achievement for college students in, or completing, teacher education programs. Used by associations, school systems, state agencies, and institutions, for decisions about the certification and selection of teachers. One of 27 tests measuring understanding of the content and methods applicable to teaching in subject areas. This test covers mathematics and communication for business, finance, government and banking, business law, economics, professional information related to business education in general, and areas of specialization within business education. These areas are: typewriting and keyboarding, shorthand and transcription, office procedures, accounting, data processing, marketing and distribution.

AN ACCESSION NUMBER: TC011806 ETS 8304.
TI TITLE: NTE Core Battery: Test of Communication Skills.
DT SUBTESTS: Listening; Reading; Writing Skills.
AU INSTITUTIONAL AUTHOR: Educational Testing Service, Princeton, NJ.
YR YEAR: 82.
AV AVAILABILITY: NTE Programs, Educational Testing Service; CN 6051;

Princeton, NJ 08541.
GL GRADE LEVEL: Higher Education.
NT NOTES:
TIME: 120.
AB ABSTRACT: Part of a standardized, secure measure of academic achievement for college students in, or completing, teacher education programs. Covers listening, reading, and writing skills. The writing skills subtest includes a short essay. Used by associations, school systems, state agencies and institutions for decisions about the certification and selection of teachers. Other measures include the Test of Professional Knowledge (TC 011 807) and Test of General Knowledge (TC 011 805). Twenty-eight tests in specialization areas are also available as part of the testing program.

AN ACCESSION NUMBER: TC011739 ETS 8304.
TI TITLE: Profiles of Organizational Influence Strategies.
DT SUBTESTS: Reasoning; Friendliness; Coalition; Bargaining; Assertiveness; Higher Authority; Sanctions.
AU AUTHOR: Kipnis-David; Schmidt-Stuart-M.
YR YEAR: 82.
AV AVAILABILITY: University Associates; 8517 Production Avenue, San Diego, CA 92126.
TG TARGET AUDIENCE: Adults.
AB ABSTRACT: Measures the way people influence one another upward, downward, and laterally in organizations. Three forms are available: Form M containing 27 statements in which respondents determine how they attempt to influence their supervisors; Form C containing 27 statements which provides a profile of how respondents attempt to influence their co-workers; and Form S consisting of 33 statements in which respondents determine how they attempt to influence subordinates. May be used as organizational assessment tools, to obtain specific behavioral feedback for determining managerial training needs; to provide feedback on managers' influence; to aid in designing training programs; or to measure changes over time of the types of influence strategies used.

AN ACCESSION NUMBER: TC011692 ETS 8304.
TI TITLE: The Harvard Bank Teller Proficiency Test.
AU INSTITUTIONAL AUTHOR: Harvard Personnel Testing, Oradell, NJ.
YR YEAR: 82.
AV AVAILABILITY: Harvard Personnel Testing; Box 319; Oradell, NJ 07649.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 30.
AB ABSTRACT: Pre-screening test used along with interviews and

reference checks, to select candidates for teller positions. Designed to measure traits and skills identified as being required for successful performance: accuracy, speed, customer relations, judgment, numerical ability, initiative, communication skills.

AN ACCESSION NUMBER: TC011493 ETS 8206.
TI TITLE: Counselor Effectiveness Rating Instrument.
AU AUTHOR: Wasserburger-Marjorie.
YR YEAR: 65.
AV AVAILABILITY: Developmental Reading Distributors; 5879 Wyldewood Lakes Ct., Ft. Myers, FL 33919.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 28.
AB ABSTRACT: Developed to facilitate appraisal of counselor effectiveness in working situations. Inventory is divided into five general categories: professional personality; personal adjustment; counseling skills; thinking and planning; speaking and writing skills. Originally designed as a graduate research instrument, but has since been used in evaluation studies in several states.

AN ACCESSION NUMBER: TC011237 ETS 8206.
TI TITLE: Marital Satisfaction Inventory.
DT SUBTESTS: Conventionalization; Global Distress; Affective Communication; Problem Solving Communication; Time Together; Disagreement About Finances; Sexual Dissatisfaction; Role Orientation; Family History of Distress; Dissatisfaction with Children; Conflict over Childrearing.
AU AUTHOR: Snyder-Douglas-K.
YR YEAR: 79.
AV AVAILABILITY: Western Psychological Services; 12031 Wilshire Boulevard; Los Angeles, CA 90025.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 280.
AB ABSTRACT: A self report measure which identifies separately for each spouse the nature and extent of marital distress along nine basic measured dimensions of their relationship. Also has two scales to measure each individual's overall dissatisfaction with the marriage. Married couples with no children answer only 239 of the 280 questions. Used as an assessment device with couples who are considering or beginning marital therapy.

AN ACCESSION NUMBER: TC011218 ETS 8206.
TI TITLE: Vocational Adaptation Rating Scales.
DT SUBTESTS: Verbal Manners; Communication Skills; Attendance and Punctuality; Interpersonal Behavior; Respect for Property, Rules and Regulations; Grooming and Personal Hygiene.

AU AUTHOR: Malgady-Robert-G; And Others.
YR YEAR: 80.
AV AVAILABILITY: Western Psychological Services; 12031 Wilshire Boulevard, Los Angeles, CA 90025.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 40; approx.
ITEMS: 133.
AB ABSTRACT: Measures mentally retarded individuals' maladaptive behavior likely to occur in a vocational setting, such as a sheltered workshop, job facility in the community, or vocational training classroom. Rater records the behaviors of each worker who has been observed during a specified observation period (typically, about one month).

AN ACCESSION NUMBER: TC011135 ETS 8206.
TI TITLE: Kaufman Infant and Preschool Scale.
DT SUBTESTS: General Reasoning; Storage; Verbal Communication.
AU AUTHOR: Kaufman; H.
YR YEAR: 79.
AV AVAILABILITY: Stoelting Company; 620 Wheat Lane, Woodale, IL 60191.
TG TARGET AUDIENCE: AGE 0-4.
NT NOTES:
TIME: 30.
ITEMS: 20.
AB ABSTRACT: Designed to measure early high level cognition in general reasoning, storage, verbal communication. Indicates need for intervention and suggests activities. Can be used with the mentally retarded of all ages whose mental age using KIPS does not exceed 48 months.

AN ACCESSION NUMBER: TC011131 ETS 8206.
TI TITLE: Affective Adjective Checklist.
AU AUTHOR: Hill-Clara-E; And Others.
YR YEAR: 81.
AV AVAILABILITY: Clara E. Hill; Department of Psychology, University of Maryland, College Park, MD 20742.
GL GRADE LEVEL: Higher Education.
NT NOTES:
ITEMS: 13.
AB ABSTRACT: A list of adjectives divided into 13 affect categories used to evaluate a videotape playback of a counseling session in terms of counselor-client congruence.

AN ACCESSION NUMBER: TC011051 ETS 8206.
TI TITLE: Developmental Achievement Wheel: A Project APT Assessment Manual.
DT SUBTESTS: Cognition; Communication-Verbal Expressive;

Communication-Nonverbal Expressive; Communication-Receptive; Gross Motor; Fine Motor; Self Help-Grooming and Toileting; Self Help-Dressing; Self Help-Feeding; Socialization.
AU AUTHOR: Gendreau-Joan-C; Ekey-Ellen-L; Leyman-Rona-L; Price-Jeanette-W; Terman-Gertrude-C; Vogel-Minna-L.
YR YEAR: 75.
AV AVAILABILITY: ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED192475; 51 pages).
TG TARGET AUDIENCE: AGE 0-6.
NT NOTES:
ITEMS: 363.
AB ABSTRACT: Assesses functional age level of multiply handicapped or severely mentally retarded students in six major areas: cognition, language, gross motor, fine motor, self-help, and socialization. The wheel consists of five concentric rings--0 to 6 months, 6 months-1 year, 1 year-2 years, 2-4 years, and 4-6 years. Permits recording student's past, present, and future levels of performance. For some skills, there are alternative sequences for the physically handicapped.

AN ACCESSION NUMBER: TC011040 ETS 8206.
TI TITLE: Developmental Profile II. 1980 Revised Edition.
DT SUBTESTS: Physical; Self-Help; Social; Academic; Communication.
AU AUTHOR: Alpern-Gerald-D; Shearer-Marsha-S.
YR YEAR: 80.
AV AVAILABILITY: Western Psychological Services; 12031 Wilshire Blvd., Los Angeles, CA 90025.
TG TARGET AUDIENCE: AGE 0-9.
NT NOTES:
TIME: 40; approx.
ITEMS: 186.
AB ABSTRACT: Can be used as a functional assessment instrument to meet requirements of the Education for All Handicapped Children Act. This is an inventory of skills designed to assess a child's development in five areas: physical, self-help, social, academic, and communication. Can be used for a variety of purposes, such as determining eligibility for receiving special education, planning an individualized educational program, or for pre- and post-testing.

AN ACCESSION NUMBER: TC011011 ETS 8109.
TI TITLE: McCroskey Communication Scales -- Personal Report of Communication Apprehension.
AU AUTHOR: McCroskey-James.
YR YEAR: 70.
AV AVAILABILITY: James McCroskey; Department of Communication Studies, University of West Virginia, Morgantown, WV 26506.
GL GRADE LEVEL: 9; 10; 11; 12; Higher Education.
NT NOTES:

ITEMS: 25.
AB ABSTRACT: Measure one's level of apprehension associated with real or anticipated oral communication with others. A 10-item short form is also available.

AN ACCESSION NUMBER: TC010992 ETS 8109.
TI TITLE: Speech in the Classroom: Assessment Instruments.
DT SUBTESTS: Assessment of Speaking Skills; Inventory of Classroom Speaking Experiences Student Form A; Inventory of Classroom Speaking Experiences Teacher Form A; Inventory of Classroom Speaking Experience Student Form B; Inventory of Classroom Speaking Experiences Teacher Form B; Survey of Attitudes Toward Classroom Speech Situations Form A; Survey of Attitudes Toward Classroom Speech Situations Form B.
AU AUTHOR: Koziol-Stephen; Cercone-Karen.
YR YEAR: 80.
AV AVAILABILITY: ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 191 112; 31 pages).
GL GRADE LEVEL: 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
NT NOTES:
ITEMS: 113.
AB ABSTRACT: Three speech assessment instruments which evaluate students' ability to communicate orally the context of a message; measure the amount of student participation in speaking activities and the opportunities which teachers give to students for speaking experiences; and assess students' attitudes towards participation in speech activities. Form A is intended for use in grades 1-6 and Form B is intended for grades 4-12.

AN ACCESSION NUMBER: TC010931 ETS 8109.
TI TITLE: Evaluation of Counselors Scale.
DT SUBTESTS: Counselee Satisfaction; Self-Understanding and Personal Growth; Confidence in and Rapport with Counselor; Counselor Concern and Effectiveness; Counselor Communication.
AU AUTHOR: Shaffer-Phyllis; Murillo-Nathan; Michael-William-B.
YR YEAR: 78.
AV AVAILABILITY: Educational and Psychological Measurement; v38; p1085-90; 1978.
GL GRADE LEVEL: Higher Education.
NT NOTES:
ITEMS: 20.
AB ABSTRACT: Students evaluate the effectiveness of counselor behaviors on a five-point scale. Behaviors described are those that would be encountered by the student who sought help with academic problems, career concerns or personal difficulties at a college or university counseling or testing center.

AN ACCESSION NUMBER: TC010875 ETS 8206.
TI TITLE: Potential Interpersonal Competence Scale.
DT SUBTESTS: Own Language; Client as an Individual; Build Client's Confidence; Establish Trust and Confidence--Post Hoc Judgment; Establish Trust and Confidence--Confidentiality; Have Rapport--Accurate Empathy; Have Rapport--Personal Communication.
AU AUTHOR: Remer-Rory.
YR YEAR: 72.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 35.
AB ABSTRACT: Consists of a series of simulated counseling situations and four possible responses to each situation. Obtainable scores include individual item scores, total instrument score; and subscale scores for each of seven competencies measured.

AN ACCESSION NUMBER: TC010808 ETS 8304.
TI TITLE: Nonverbal Behavior Worksheet.
DT SUBTESTS: Facial Expressions; Body Movements; Eye Contact; General Response of Patient.
AU AUTHOR: McCorkle-Ruth.
YR YEAR: 74.
AV AVAILABILITY: ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 171 763; 842 pages).
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 20.
AB ABSTRACT: This volume consists of a series of psychosocial and physiological clinical nursing instruments. The instruments were selected from the publised literature in health care, education, psychology, and the social sciences. Instruments focus upon nursing practice and stress patient variables. Designed to measure four categories of nonverbal patient behavior and to classify them as positive, neutral, or negative. Instrument is based on Baldwin's Intrusagram Worksheet.

AN ACCESSION NUMBER: TC010596 ETS 8109.
TI TITLE: McCroskey Communication Scales -- Shyness Scale and Personal Report of Communication Fear.
DT SUBTESTS: Personal Report of Communication Fear; Shyness Scale.
AU AUTHOR: McCroskey-James.
YR YEAR: 79.
AV AVAILABILITY: James McCroskey; Department of Communication Studies, University of West Virginia, Morgantown, WV 26506.
GL GRADE LEVEL: K; 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
NT NOTES: For the Personal Report of Communication Apprehension, see TC 011 011.
ITEMS: 28.
AB ABSTRACT: Measures the communication orientations of students in kindergarten through grade 12.

AN ACCESSION NUMBER: TC010593 ETS 8109.
TI TITLE: Source Credibility Scales.
AU AUTHOR: McCroskey-James-C; Young-Thomas-J.
YR YEAR: 79.
AV AVAILABILITY: James C. McCroskey; Department of Communication Studies, College of Arts and Sciences, Morgantown, WV 26506.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 41.
AB ABSTRACT: Thirty pairs of bipolar adjectives reflect eight dimensions of source credibility: sociability, competence, extroversion, composure, character, size, weight, and time.

AN ACCESSION NUMBER: TC010474 ETS 8206.
TI TITLE: Miniaturized Total Interaction Analysis System.
AU AUTHOR: Heger-Herbert-K.
YR YEAR: 69.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
GL GRADE LEVEL: K; 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
AB ABSTRACT: Coding system for use in evaluating classroom communication. Allows recording of verbal and nonverbal aspects of interaction, including intonation, gestures, mannerisms, inflections, and pace. Covers content, personal development, and classroom management. The system is a 14-category observational record with 7 verbal categories and 2 nonverbal dimensions corresponding to each verbal category. Communication events are encoded every three seconds.

AN ACCESSION NUMBER: TC010471 ETS 8304.
TI TITLE: Tactile Test Of Basic Concepts.
AU AUTHOR: Caton-Hilda-R.
YR YEAR: 71.
AV AVAILABILITY: American Printing House for the Blind, Inc.; 1839 Frankfort Ave., Louisville, KY 40206-0085.
GL GRADE LEVEL: K; 1; 2.
NT NOTES:
TIME: 50; approx.
ITEMS: 50.
AB ABSTRACT: Tactile test designed to evaluate a student's mastery of concepts needed to understand oral classroom communication and which are usually found in commonly used instructional materials. Concepts are classed as Space (location, direction, orientation, dimensions), quantity and number, time, and miscellaneous. Adapted from the Boehm Test of Basic Concepts (TC009434), Form A.

AN ACCESSION NUMBER: TC010352 ETS 8304.
TI TITLE: Management Profiling: As Others See You.
DT SUBTESTS: Goals; Communication; Decision Making; Motivation; Influence-Interaction; Control; Leadership.
AU AUTHOR: Daniels-Philip-B; And Others.
YR YEAR: 75.
AV AVAILABILITY: Behavioral Science Resources; P.O. Box 411; Provo, UT 84601.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 43.
AB ABSTRACT: Designed to provide feedback from subordinates to management and supervisory personnel. Employee describes manager's behavior as it is and how he/she would like it to be. Additional

questionnaires permit managers to record self perceptions, receive feedback from a superior, peer or colleague. Four systems of management are described: passive authoritative, benevolent authoritative, consultative, participative.

AN ACCESSION NUMBER: TC010295 ETS 8304.
TI TITLE: Personal Report of Communication Apprehension.
AU AUTHOR: McCroskey-James-C.
YR YEAR: 70.
AV AVAILABILITY: Communication Monographs; v45 p192-203; Aug 1978.
TG TARGET AUDIENCE: AGE 16-17, Adults.
NT NOTES:
ITEMS: 25.
AB ABSTRACT: A self-report measure of oral communication apprehension defined as the level of fear or anxiety experienced by an individual in either a real or anticipated communication with another person. The measure has been used in numerous studies. A 10-item short form is also available and was produced by selecting items from the long form with the best item-total score correlation in a sample of college students.

AN ACCESSION NUMBER: TC010218 ETS 8304.
TI TITLE: Behavioral Assessment of Speech Anxiety.
DT SUBTESTS: Voice; Verbal Fluency; Mouth and Throat; Facial Expression; Arms and Hands; Gross Bodily Movement; Overall.
AU AUTHOR: Mulac-Anthony; Sherman-A-Robert.
YR YEAR: 74.
AV AVAILABILITY: The Quarterly Journal of Speech; v60 n2 p134-43; Apr 1974.
GL GRADE LEVEL: Higher Education.
NT NOTES:
ITEMS: 18.
AB ABSTRACT: Developed for the behavioral assessment of speech anxiety. Behavioral variables with different weights reflected the relative importance of each as an index of speech anxiety.

AN ACCESSION NUMBER: TC010024 ETS 8304.
TI TITLE: Checklist for Early Recognition of Problems in Classrooms.
DT SUBTESTS: Coordination and Motor Activities; Behavior Responses (Aural); Communication (Verbal); Conceptual Ability; Perception.
AU AUTHOR: Schleichkorn-Jacob.
YR YEAR: 72.
AV AVAILABILITY: Journal of Learning Disabilities; v5 n8 p501-503; Oct 1972.
GL GRADE LEVEL: K; 1; 2; 3.
NT NOTES:
ITEMS: 121.

AB ABSTRACT: Designed to assist primary grade teachers to recognize developing problems of students. The checklist is to be used only as a screening device to identify children who are in need of further evaluation.

AN ACCESSION NUMBER: TC009902 ETS 8206.
TI TITLE: Repairs of Misunderstandings During Communication Code.
AU AUTHOR: Lee-C-Lee; Spieker-Susan.
YR YEAR: 79.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: AGE 2-5.
NT NOTES:
ITEMS: 49.
AB ABSTRACT: Designed to describe communicative problems that occur between two preschool children in free play interactions and the ways in which the children try to solve these difficulties.

AN ACCESSION NUMBER: TC009900 ETS 8206.
TI TITLE: Child-Child Communication Code.
AU AUTHOR: Lee-Lee-C.
YR YEAR: 76.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: AGE 3-4.
NT NOTES:
ITEMS: 31.
AB ABSTRACT: This coding system is designed for use with videotaped interactions between pairs of three and four-year-old children in a playroom setting. Covers verbal, motor behaviors, and type and appropriateness of actions.

AN ACCESSION NUMBER: TC009891 ETS 8405.
TI TITLE: First Encounter Sociability Scale for Males.
AU AUTHOR: Pryor-John-B.
YR YEAR: 77.
AV AVAILABILITY: Journal of Personality; v45 p513-27; 1977.
GL GRADE LEVEL: Higher Education.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 16.
AB ABSTRACT: Designed to assess the sociability of males toward females in first-encounter situations. Subjects respond to a series of items about their social behaviors.

AN ACCESSION NUMBER: TC009723 ETS 8109.
TI TITLE: Social and Prevocational Information Battery, Form T.
DT SUBTESTS: Pretest; Hygiene and Grooming; Functional Signs; Job Related Behavior; Health Care; Job Search Skills; Budgeting; Banking; Purchasing Habits.
AU INSTITUTIONAL AUTHOR: Oregon Univ., Eugene.
YR YEAR: 79.
AV AVAILABILITY: Publishers Test Service; Order Services Center, 2500 Garden Rd., Monterey, CA 93940.
GL GRADE LEVEL: 7; 8; 9; 10; 11; 12.
NT NOTES:
TIME: 135.
ITEMS: 320.
AB ABSTRACT: This revision is designed for use with trainable and low-functioning mentally retarded students. Nine tests are administered orally to individuals or small groups. Cover skills and competencies necessary for community adjustment. Pretest identifies students who cannot respond.

AN ACCESSION NUMBER: TC009618 ETS 8109.
TI TITLE: Marital Communication Scale.
DT SUBTESTS: Marital Communication Scale-Wife Communication; Marital Communication Scale-Husband Communication.
AU AUTHOR: Kahn-Malcolm.
YR YEAR: 69.
AV AVAILABILITY: University Microfilms International; Dissertation Copies, P.O. Box 1764; Ann Arbor, MI 48106 (Order No. 70-07292).
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 16.
AB ABSTRACT: A behavioral measure of accuracy of marital non-verbal communication.

AN ACCESSION NUMBER: TC008960 ETS 8304.
TI TITLE: Observation Schedule and Record, Form 5, Verbal.
AU AUTHOR: Medley-Donald-M; And Others.
YR YEAR: 68.
AV AVAILABILITY: Educational Testing Service; Archives, Princeton, NJ 08541 (RM-68-9).
GL GRADE LEVEL: K; 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12.
AB ABSTRACT: Designed to assess learning environment in a classroom by observing and recording verbal interaction between teacher and student. Observer attempts to evaluate teacher's behavior from viewpoint of students. Available only in microfiche.

AN ACCESSION NUMBER: TC008914 ETS 8304.
TI TITLE: Inventory of Individually Perceived Group Cohesiveness.
DT SUBTESTS: Communication Regarding the Task; Cooperation; Expectational Control.
AU AUTHOR: Johnson-David-L.
YR YEAR: 75.
AV AVAILABILITY: Stoelting Company; 620 Wheat Lane, Wood Dale, IL 60191.
GL GRADE LEVEL: 7; 8; 9; 10; 11; 12; Higher Education.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 15; approx.
ITEMS: 20.
AB ABSTRACT: Designed to measure individual group member's perception of cooperation, control, and task influence processes operating in a group which result in some degree of group cohesiveness. Also available from ERIC Document Reproduction Service (EDRS); Cincinnati Bell Information Systems Federal, 7420 Fullerton Rd., Suite 110, Springfield, VA 22153-2852 (ED 144 972).

AN ACCESSION NUMBER: TC008646 ETS 8304.
TI TITLE: Behavior Rating Instrument for Autistic and Other Atypical Children.
DT SUBTESTS: Relationship to an Adult; Communication; Drive for Mastery; Vocalization and Expressive Speech; Sound and Speech Reception; Social Responsiveness; Body Movement; Psychological Development.
AU AUTHOR: Ruttenberg-Bertram-A.
YR YEAR: 77.
AV AVAILABILITY: Stoelting Company; 620 Wheat Lane, Wood Dale, IL 60191.
TG TARGET AUDIENCE: AGE 3-12.
AB ABSTRACT: Designed to evaluate status of low-functioning, atypical, and autistic children by standardized behavior observation procedure. May be used with autistic children of all ages. Eight scales, each of which begin with the most severe autistic behavior and progresses to behavior comparable to that of a normal child ages 3.5 to 4.5.

AN ACCESSION NUMBER: TC008373 ETS 8206.
TI TITLE: Matric Test of Referential Communication.
AU AUTHOR: Greenspan-Stephen; Barenboim-Carl.
YR YEAR: 74.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
GL GRADE LEVEL: 1; 2; 3; 4; 5; 6.
AB ABSTRACT: Assesses communicative egocentrism using a 3x3 matrix board and colored, geometric shapes. The child is asked to dictate instructions that would enable a hypothetical other child who is

unable to see the subject's board to replicate a design that the subject has made on his matrix board. Scoring of these instructions provides a measure of the child's cognitive-developmental level in an area of functioning significant to Piagetian theory.

AN ACCESSION NUMBER: TC008019 ETS 8206.
TI TITLE: Task Scale.
AU AUTHOR: White-Burton-L; Kaban-Barbara.
YR YEAR: 71.
AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: AGE 1-6.
NT NOTES:
ITEMS: 37.
AB ABSTRACT: Designed to provide for observation of the child in the performance of a task. Taking his cues from the child's behavior and from any environmental stimuli to which the child attends, the observer describes the apparent purpose behind the child's efforts. Major types of tasks observed include social tasks, non-social tasks, and communication tasks.

AN ACCESSION NUMBER: TC007933 ETS 8206.
TI TITLE: Scales for Rating the Behavioral Characteristics of Superior Students.
DT SUBTESTS: Learning Characteristics; Motivational Characteristics; Creativity Characteristics; Leadership Characteristics; Artistic Characteristics; Musical Characteristics; Dramatics Characteristics; Communication Characteristics-Precision; Communication Characteristics-Expressiveness; Planning.
AU AUTHOR: Renzulli-Joseph-S.
YR YEAR: 76.
AV AVAILABILITY: Creative Learning Press; P.O. Box 320; Mansfield Center, CT 06250.
GL GRADE LEVEL: 4; 5; 6.
AB ABSTRACT: Designed to provide an objective and systematic instrument to be used as an aid to guiding teacher judgment in identification of superior students. Learning experiences should be developed to capitalize on student's strengths. The scores obtained for each dimension yield a profile. They should not be added to yield a total score.

AN ACCESSION NUMBER: TC007711 ETS 8304.
TI TITLE: Family Agreement Measure.
DT SUBTESTS: Strengths; Problems; Authority; Communication; Defensiveness; Discipline.
AU AUTHOR: Bodin-Arthur-M.
YR YEAR: 66.
AV AVAILABILITY: Dr. Arthur M. Bodin; Mental Research Institute, 555

Middlefield Road, Palo Alto, CA 94301.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 12.
AB ABSTRACT: Designed to assess agreement between parents concerning child rearing attitudes and family interaction.

AN ACCESSION NUMBER: TC007652 ETS 8206.
TI TITLE: Supervisory Inventory on Communication.
AU AUTHOR: Kirkpatrick-Donald-L.
YR YEAR: 65.
AV AVAILABILITY: Donald Kirkpatrick; 1920 Hawthorne Dr., Elm Grove, WI 53122.
TG TARGET AUDIENCE: Adults.
NT NOTES:
TIME: 20; approx.
ITEMS: 80.
AB ABSTRACT: Designed to assess supervisors' knowledge and acceptance of certain principles, facts, and techniques. Used to determine need for communication training, as a tool for conference discussions, to evaluate effectiveness of a "communication" course, to provide information for on-the-job coaching, and to assist in the selection of supervisors.

AN ACCESSION NUMBER: TC007557 ETS 8206.
TI TITLE: Personnel Relations Survey.
DT SUBTESTS: Relationships With Employees; Relationships With Colleagues; Realtionships With Supervisors.
AU AUTHOR: Hall-Jay; Williams-Martha-S.
YR YEAR: 67.
AV AVAILABILITY: Teleometrics International; 1755 Woodstead Court, The Woodlands, TX 77380.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 60.
AB ABSTRACT: Designed to enable managers to assess their own communication tendencies with employees, colleagues and superiors. A companion instrument is available, Management Relations Survey (TC007555).

AN ACCESSION NUMBER: TC007472 ETS 8206.
TI TITLE: Attitude Toward Hospitalization Scale.
DT SUBTESTS: Openness of Communication Between Patients; Communication Between Patients and Staff; Purpose of Hospital Activities (For Patient of Hospital); Hospital as Refuge or for Active Treatment; Value Judgements Toward Mental Illness; Individuality vs. Conformity.
AU AUTHOR: Garlington-Warren-K; Stotland-Ezra.

AV AVAILABILITY: Tests in Microfiche; Test Collection, Educational Testing Service, Princeton, NJ 08541.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 60.
AB ABSTRACT: Developed to measure attitudes concerning the purpose and methods of mental hospitals and the nature of mental illness as perceived by patients, staff, and the general public. Six subscales comprise the instrument.

AN ACCESSION NUMBER: TC007425 ETS 8206.
TI TITLE: Koontz Child Development Program.
DT SUBTESTS: Gross Motor; Fine Motor; Social; Language (Receptive); Language (Expression).
AU AUTHOR: Koontz-Charles-W.
YR YEAR: 74.
AV AVAILABILITY: Western Psychological Services; 12031 Wilshire Blvd., Los Angeles, CA 9002.
TG TARGET AUDIENCE: AGE 0-4.
NT NOTES:
ITEMS: 25.
AB ABSTRACT: Individualized instrument which evaluates (with recommendations for improvement) the developmental abilities of normal children less than 48 months of age and of retarded children who function between the developmental ages of 1 month and 48 months. The child is observed at routine activities by a parent, teacher, or therapist and rated 22 times, i.e. at specified ages between the ages of 1 month and 48 months. Thus, a profile of the child's development is obtained. Also includes modification of activities for use with hearing and vision impaired children.

AN ACCESSION NUMBER: TC007018 ETS 8206.
TI TITLE: Jesness Behavior Checklist.
DT SUBTESTS: Unobtrusiveness vs. Obtrusiveness; Friendliness vs. Hostility; Responsibility vs. Irresponsibility; Considerateness vs. Inconsiderateness; Independence vs. Dependence; Rapport vs. Alienation; Enthusiasm vs. Depression; Sociability vs. Poor Peer Relations; Conformity vs. Non-Conformity; Calmness vs. Anxiousness; Effective Communication vs. Inarticulateness; Insight vs. Unawareness and Indecisiveness; Social Control vs. Attention Seeking; Anger Control vs. Hypersensitivity.
AU AUTHOR: Jesness-Carl-F.
YR YEAR: 70.
AV AVAILABILITY: Consulting Psychologists Press; 3808 Bayshore Rd., P.O. Box 10096, Palo Alto, CA 94303.
TG TARGET AUDIENCE: AGE 13-17, Adults.
NT NOTES:
TIME: 20; approx.
ITEMS: 80.

AB ABSTRACT: Measures behavioral tendencies among adolescents. Two parallel forms are available, one for observer ratings and the other for self-appraisal. Self ratings and observer ratings may be compared.

AN ACCESSION NUMBER: TC004947 ETS 8304.
TI TITLE: The Stockton Geriatric Rating Scale.
DT SUBTESTS: Physical Disability; Apathy; Communication Failure; Socially Irritating Behavior.
AU AUTHOR: Meer-Bernard; Baker-Janet-A.
YR YEAR: 66.
AV AVAILABILITY: Journal of Gerontology; v21 n3 p392-403; Jul 1966.
TG TARGET AUDIENCE: Older Adults.
NT NOTES:
ITEMS: 33.
AB ABSTRACT: Designed to assess geriatric patient's behavior after a one-week observation by rater. Instrument is also available from Stockton State Hospital; Research Dept., 510 E. Magnolia St., Stockton, CA 95202.

AN ACCESSION NUMBER: TC003154 ETS 8304.
TI TITLE: Life Adjustment Inventory.
DT SUBTESTS: General feeling of adjustment to the curriculum; Reading and Study skills; Communication and listening skills; General social skills and etiquette; Boy-girl relationships; Religion, morals, and ethics; Functional citizenship; Vocational orientation and preparation; Education for physical and mental health; Education for family living; Orientation to science; Consumer education; Development of appreciation for and creativity in the arts; Education for wise use of leisure time.
AU AUTHOR: Doll-Ronald-C; Wrightstone-J-Wayne.
YR YEAR: 51.
AV AVAILABILITY: Psychometric Affiliates; Box 807, Murfreesboro, TN 37133.
GL GRADE LEVEL: 9; 10; 11; 12.
NT NOTES:
TIME: 25; approx.
ITEMS: 180.
AB ABSTRACT: Designed to measure student's general adjustment to their high school curriculum as well as their need for additional experiences in specific areas of daily life. May be used in curriculum evaluation and for diagnosis of curriculum maladjustments of individual students.

AN ACCESSION NUMBER: TC001748 ETS 8304.
TI TITLE: Self-Disclosure Questionnaire.
DT SUBTESTS: Attitudes and Opinions; Tastes and Interests; Work (or Studies); Money; Personality; Body.
AU AUTHOR: Jourard; Sidney-M.

YR YEAR: 74.
AV AVAILABILITY: University Associates; 8517 Production Ave., P.O. Box 26240; San Diego, CA 92126.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 60.
AB ABSTRACT: Designed to measure self-disclosure, the extent to which an individual reveals himself to another. The subject is asked to respond to a series of statements by indicating the target person (mother, father, male friend, female friend or spouse) to whom he has revealed his feelings and to what extent. The questionnaire is in the 1974 Annual Handbook for Group Facilitators.

AN ACCESSION NUMBER: TC001747 ETS 8304.
TI TITLE: Interpersonal Communication Inventory.
AU AUTHOR: Bienvenu-Millard-J.
YR YEAR: 69.
AV AVAILABILITY: University Associates; 8517 Production Avenue, PO Box 26240; San Diego, CA 92126.
TG TARGET AUDIENCE: Adults.
NT NOTES:
ITEMS: 40.
AB ABSTRACT: Designed to assess respondent's general tendencies in interpersonal communication. Identifies patterns, characteristics, and styles of communication in social interaction. Instrument is available in The 1974 Annual Handbook for Group Facilitators.

ETS TEST COLLECTION VIA INTERNET

The ERIC Clearinghouse on Assessment and Evaluation has mounted on its gopher site a database to help locate tests. This database can be used by accessing the gopher at the address: GOPHER.CUA.EDU The ERIC/ETS Test Collection is located under: Special Resources/ ERIC Clearinghouse on Assessment and Evaluation/ Test Locator/

To search the database, enter keywords from the title or descriptors. For example, if you would like to search for tests on oral language proficiency, you could type in all three words, or oral and proficiency. You may get slightly different results, but you will have information on a lot of tests to look at. If you know the title of the test, the best way to search is to use the main words in the title, not necessarily all of the words in the title. If you are looking for the Wechsler Intelligence Scale for Children-Revised, the most efficent way to search is with the words Wechsler, intelligence, and children.

INTRODUCTION TO THE ETS TEST COLLECTION

The Educational Testing Service (ETS) Test Collection database contains records on over 9,500 tests and research instruments. These records describe the instruments and provide availability information. The Test Collection encompasses virtually all fields from vocational interest inventories for adults to instruments that measure shyness or predict recidivism in released criminal offenders, to assessment of managerial style, as well as education-related achievement and aptitude tests. The test descriptions are indexed with ERIC Thesaurus terms for subject accessibility.

This is a joint project of ETS and ERIC_AE. ETS Library and Reference Services Division prepares the descriptions. ERIC_AE maintains the database and hosts the Search System. ERIC_AE has also begun to put ETS prepared test descriptions into the ERIC Resources in Education database. About 15 descriptions are added each month.

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WHAT KIND OF TEST ARE DESCRIBED?

The Test Collection database collects a variety of instruments: achievement tests, aptitude tests, personality measures, attitude measures, career/vocational interest measures, occupational tests such as nursing or sales skills inventories. Many research instruments are collected as well as tests from commercial publishers.

WHAT INFORMATION IS AVAILABLE ABOUT THE TESTS?

The title, author, publication date and source appear in the record. An abstract describing the instrument, intended population, and uses accompanies the record. Subject terms give the age and grade level information as well as ERIC Thesaurus terms that describe the test.

DOES THE TEST COLLECTION DATABASE REVIEW THE TESTS?

No, other reference guides such as Mental Measurements Yearbooks,

Tests: A Comprehensive Reference for Assessments in Psychology, Education, and Business, and Test Critiques distributed by Pro-Ed fill that role. You can search the tables of contents for the MMY and Test Critiques through the ERIC_AE Gopher Site.

ARE ALL THE TESTS IN THE DATABASE CURRENTLY IN PRINT?

No, some of the items are out of print. We suggest contacting the publisher for permission to use out-of-print materials. Phone numbers can be located using another menu option on the ERIC_AE Gopher Site.

WHERE CAN I SEE THE ACTUAL TEST INSTRUMENTS?

Availability information is provided in the records. Many colleges and universities have test collections in their libraries. Talk to you local librarian for more information.

WHAT IS TESTS IN MICROFICHE?

Tests in Microfiche is a subcollection of unpublished research instruments that are available for purchase in microfiche from the ETS Test Collection. The collection includes instruments appropriate for diverse populations (infants, learning disabled, adults, etc.) Each set spans a wide range of topics such as job satisfaction and attitudes towards school. More than 800 tests are available.

DOES THE TEST COLLECTION PROVIDE REFERENCE SERVICES?

No, the descriptive information in the database should help answer most questions people may have. And the publisher of the particular test is the most competent source of information. You can, however, route general inquiries to ERIC_AE@CUA.EDU.

Ask_AE@cua.edu
ERIC Clearinghouse on
Assessment and Evaluation
Catholic University of America
Washington, DC 20064

800 464-3742 (800 Go4-ERIC)
202 319-5120
FAX: 202 319-6692